

## 2025 Revelstoke Nordic Ski Club Annual General Meeting Minutes

7:00 PM June 20<sup>th</sup>, 2024, at the RNSC Lodge (in-person)

Board Members Present: Carolyn Lorrain, Angus Woodman, Anne Nicholson, Mary Clayton

Staff Members Present: Hilary Schrama, Dee Briethack, Brendan MacIntosh

Regrets: Rob Serrouya, Chad Smith

1. Call to order: 19:05 by Carolyn Lorrain
2. Establish Quorum: 23 RNSC members present: Jeff Wilson, Evelyn McInnes, Greg Byman, Keith McNab, Lori Milmore, Michael Morris, Luke Norman, Alan Dennis, Taylor Weixl, Howard Graham, Patti Hill, Robyn Thomas, Paul Reikie, Mindy Brugman, Carolyn Lorrain, Angus Woodman, Anne Nicholson, Mary Clayton, Hilary Schrama, Dee Briethack, Brendan MacIntosh, Jen Wild
3. Welcome and Introductions: Carolyn introduces the Board and attending staff.
4. Approval of AGM Agenda - New Business added by Carolyn Lorrain:
  - New Trail (Ken Gibson)
  - Strategic Plan (Mary Clayton)
  - new staff member introductions (Carolyn Lorrain)
  - Al McInnes Award Presentation (Ken Gibson)

**MOTION:** That the agenda be adopted as presented with the above new business

**MOVED: Angus Woodman SECONDED: Anne Nicholson CARRIED**

5. Approval of the AGM Minutes from June 20<sup>th</sup>, 2024

**MOTION:** That the minutes of the previous AGM, held on June 20<sup>th</sup>, 2024, be approved as presented. **MOVED: Anne SECONDED: Angus CARRIED**

### 6. Reports & Questions

#### a) President (Carolyn Lorrain)

- Board Introductions: Anne (policy, Mary (Strategic planning), Ken (Ops), Angus (Treasurer)
- Projects current and upcoming: Floors, Upper trail
- Hiring - GM and Coach hiring confirmed, still looking for an operations manager

#### b) Finance (Angus Woodman)

- Net income \$40k, plus grants \$366K, 20% improvement over last year. We received more income from programs and events this year
- Wages increased and account for over half of the expenses - this allows for increased programming which brought in more revenue
- Fuel bill increased (more snow this season meant more grooming!) Groomer repair and maintenance costs have decreased. Groomer is a big asset for the club.
- Clark - financial statements will look a bit different from the actual numbers in the financial report. Grants may show up as liability.

- Financial reports from Clark - April 30 - compilation report completed for April 30 for compliance for filing tax returns (Different than an Audit). In summary - we see a profit, but the loss is offset by amortization revenue.
- Questions:
  - Laurie asks: Why do the expenses and revenue not even out in the financial report?
    - Angus responds: Amortization depreciation of the assets goes under expenses, accounting for this, indicates negative income.
  - Laurie asks: Reserve fund for new groomer has not increased - how much longer will our groomer last, and should we put aside more?
    - Ken Responds: Duane says the groomer is in good shape, and confident it will be fine for a few years. Being well looked after, and not putting under much pressure.
    - Robyn: you can put the money in the reserve, but not bound to spending that reserve money there, so we have some leeway.
    - Angus. - agree yes, can move money around from the different reserve funds for emergencies.
    - Laurie - concern about financial capacity to repair/ replace the groomer.
    - Angus Responds- we also have the sidebyside/ ginzu, and also access to the IGS machine in a pinch
  - Keith asks: Is there an ongoing policy to keep putting money consistently into the groomer fund.
    - Angus responds: this is in our policy to add money we have in excess to the groomer reserve fund.

#### c) Operations (Ken Gibson)

- Groomed less time than average
- Lost Wade this year, so relied mostly on volunteer groomers. Shoutout to Pat McMechan for committing to Saturdays and race grooming!
- Side-by-side has been valuable, and we could consider using it more often to reduce grooming costs as it is cheaper while still providing a nice product. The club purchased a new roller this year with grant money - it is heavier and bigger so it handles wet/ sticky snow better - this is good for early season and generally warming winters.
- CBT provided grant money for summer trail work - last summer we focused on drainage/ resurfacing, focusing on the intersection by Ole Sandberg Hut. This was also supplemented by volunteer trail crew work.
- Duane is retiring :( Big thanks from Ken and club
- Question regarding new trail - deferred to later in the meeting

#### d) Membership (Anne Nicholson)

- Membership day a success!
- Stable (ish) member numbers though decreased slightly from last year
- Goal to create inclusive activities this year including rec and dog owners, club atmosphere, aiming to encourage day pass users to convert to members.
- In Feb 2025 we held the Inaugural Big McInnes - well attended for a bad weather weekend, and looking forward to next season!
- Lantern ski a success as usual - thanks Brendan!

#### e) Recreation Programming (Hilary Schrama)

- Increased Rec programming this winter.

- Focus for next winter includes coach training and recruitment.
- Callout for volunteer and Paid coaches.

**MOTION:** That reports be accepted as presented.

**MOVED: Mary SECONDED: Anne CARRIED**

**MOTION:** That the financial statements be accepted as presented.

**MOVED: Anne SECONDED: Mary CARRIED**

## 7. Election of Directors

- Re-election of Directors: Carolyn, Anne, Mary - to be re-elected for one year. Angus, Ken, Rob to be re-elected for 2 years
- New Director nominated: Chad Smith - Athlete Dev Chair
- New Director nominated: Luke Norman
- Carolyn Lorrain asked for further nominations 3 times. New directors are elected by acclimation.
- Questions:
  - Is the term specified in the bylaws? If someone replaces, they will take the remainder of the term. Laurie responds: Bylaws say it can be 1 or 2 years.

## 8. New Business

### a) New trail (Ken Gibson):

- >5km long. Intermediate, undulating, 6m trail bed (Slightly narrower than some others) Matt Smider is spearheading this trail. This trail was part of the 2017 application but approval expired before we were able to complete the trail. Applied in 2023, approved a few months ago. Challenges - goes through wet ground approx 80 culverts. Assessments scheduled to see if there is a need for bridges. Est. 250-300k. Looking for funds - fundraising? Grants?
- Jeff - question: is the view across the pond marred? Ken says no. Jen Raises concern that youth programs wont be able to access. Hoping we don't need a bridge across wells creek
- Jeff notes, this trail will add to the groomer times. Hopefully aiming to complete in time for the 2026/27 season.

### b) Strategic plan (Mary Clayton)

- Began in November - thanks to grants from CBT
- In May 2025 an All-day planning session run by Ingrid from CBT
- Four pillars were established in the past strategic plan - previous plan was the foundation for this one

### c) New Staff (Carolyn Lorrain)

- Recently hired a new General Manager. Daryl stepped down, We have hired Amanda Cockburn as the new GM. Management, leadership, and fundraising. Working a few hours over the summer, then ramping up in late summer, early fall.
- New Head coach Tindra hired. Will move here from Sweden in September. Matt Smider will be mentoring. Marlie Molinaro taking on some paid coaching this summer to lighten the load for volunteers.

### d) Al McInnes Service Award (Ken Gibson)

- Presented to Brendan McIntosh - Has run the lantern ski since 2008, joined the club in 2007. Director in 2014, served ~6yrs, around for lodge building, contributed to ADC and SDP program from 2017 onwards, contributed to the adventure trail, introduced annual quidditch tournament, has been a staff member as bookkeeper since 2017, volunteered

at races, mini olympics, waxing, and more!

9. Membership Draw: Carolyn Lorrain Wins! (Drawn by Jeff)

10. Adjournment: 20:24

**MOVED: Robyn Thomas SECONDED: Jen Wild CARRIED**