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Revelstoke Nordic Ski Club

2024-2025

Annual Report

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2025 Revelstoke Nordic Ski Club Annual General Meeting Agenda

Revelstoke Nordic Ski Club Annual General Meeting

7:00 PM June 24nd, 2025, at the RNSC Lodge (in-person)

1. Call to order
2. Establish Quorum
3. Welcome and Introductions
4. Approval of AGM Agenda
5. Approval of the AGM Minutes from June 20th, 2024
6. Reports & Questions
 - a) President (Carolyn Lorrain)
 - b) Finance (Angus Woodman)
 - c) Operations (Duane Dukart & Ken Gibson)
 - d) Health and Safety
 - e) Membership (Anne Nicholson)
 - f) Recreation programming (Hilary Schrama)
 - g) Athlete Development (Chad Smith)
 - h) Questions for Directors/Staff
7. Election of Directors
8. New Business
 - a) New Trail Updates - Ken Gibson
 - b) New Strategic Plan - Mary Clayton
9. Membership Draw
10. Adjournment

President's Report

I'd like to start out by thanking the many volunteers that make our club possible: The skilled groomers, committee members, coaches, and the many people who support our race events. A special mention to our very dedicated board, made up of experienced and knowledgeable volunteer members whose guidance I depend on. It's been such a pleasure to witness the power of so many people bringing their own strengths and dedication to make our club what it is.

It's been a busy year at the administrative level. We've hired new staff, written many grant applications, made upgrades to the lodge, improved our internet service by installing Starlink, continued updates to our Policy manual, and have had initial discussions with Revelstoke Adaptive Sports Programs. And now, we're starting work on a new trail.

After years of effort, we have received authorization from Recreation Sites and Trails BC for a new higher elevation trail that begins and ends on Log Roller trail. Again, numerous volunteers have been planning, doing research, writing reports and trying to move this project ahead for the past 5 years. Now that we have the go ahead, we have hired a coordinator to manage this project. Time to start fundraising!

We were successful in our Redi Grant application. This money has been used for upgrades to the lodge flooring for improved safety and acoustics. The club was also successful in receiving two Columbia Basin Trust grants. One grant for trail crew work and the other allowed us to hire a facilitator to help us update our Strategic Plan. We are grateful to the City of Revelstoke and the Columbia Basin Trust for their continued support of our club.

We've also just completed a new strategic plan. It's an important tool that empowers our club to make informed decisions, adapt to changes, and achieve meaningful outcomes. Thank you to all who responded to our survey and attended our planning sessions. The plan is now posted on our website. I encourage you to read it to get a sense of our future goals and workplan for the next five years.

Hiring at the club continues. Our General Manager has moved on to other job opportunities, our Head Coach returned home to Norway and our long-time, dedicated Operations Manager, Duane, is trying to retire. Duane's enthusiasm and experience will be greatly missed! We appreciate and recognize the valuable work all our staff have done for us.

With the passing of Alan McInnes this past year, we lost an important pioneer who built the foundation of this club. From this incredible legacy, we now look to the future to ensure that the Revelstoke Nordic Ski Club continues to remain one of the successful stories of our community.

Carolyn Lorrain | President

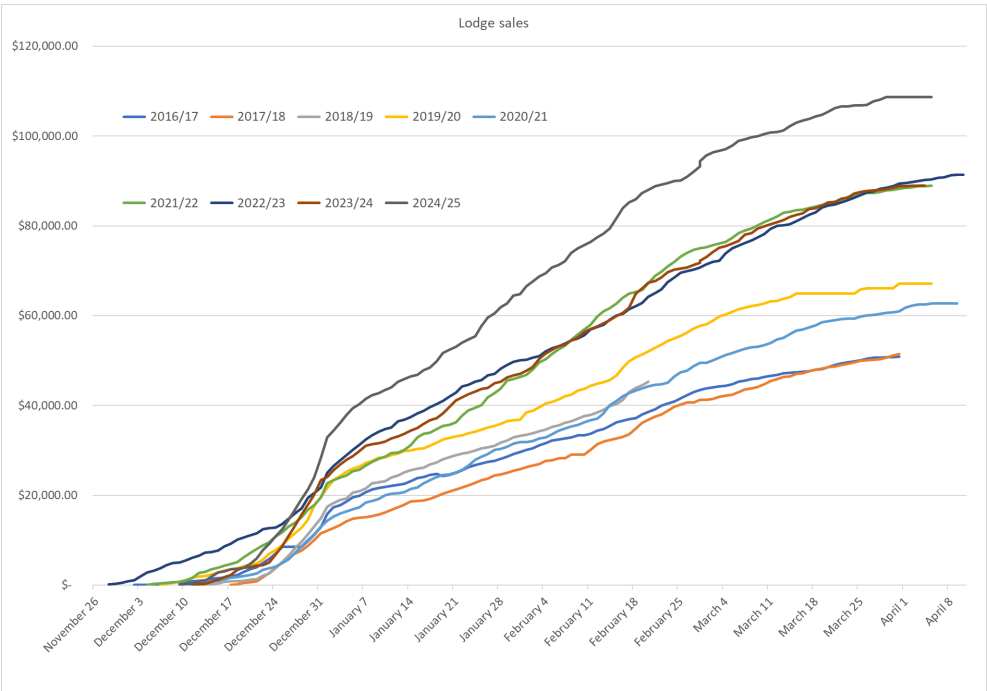
Financial Report

Thank you to the Board, Finance Committee, and staff for their support in my 2nd year as Treasurer for the RNSC. In addition, Brendan MacIntosh deserves high praise in his role as bookkeeper and his accurate and timely reporting of our Financials.

For the 2024/25 fiscal year, had a net income of 39,818.83. Total Revenue for 2025 (net of grants) was \$366,038 which was a 15% improvement over 2024. Day use fee, Rental Ski Income and BC Cup Race hosting is where we had strong growth in revenues (see Daily Use Graph). On the expense side, total expenses for the Club in 2025 were 398,141 which was a 13% increase over 2024. Wages now encompass over half of our expenses and are required for the Programming/Events that the Club offers. On the groomer front our Fuel Bill was up 31% over 2024 which speaks to the early snow that we had, additionally Groomer R/M was down significantly (63%) from 2024.

We finished the fiscal year end, April 15th 2025, with Current Asset (\$\$) of \$292,721.89 which is an increase of \$25,942 over April 2024. Our Total Assets (Current+Capital) sits at just over \$700,000. We continue to have our Financial Statements audited by (BDO) and will hope to have a report in time for the AGM,

Overall, the RNSC is in a solid financial position, and we continue to hold dedicated reserve accounts, namely for the Groomer, Operations and Rental Ski, totaling \$110,621 which is in line with our Financial Policy-Reserve Funds.



Day-use graph dating back to 2016/17 based on lodge sales (day-use tickets, ski and snowshoe rentals, parking day use)

Regulatory Filings

The club hired BDO Canada LLP once again this year to support us in regulatory filings to CRA. A BDO representative will be present at the AGM to answer questions.

Angus Woodman | Treasurer

Brendan MacIntosh | Bookkeeper

Operations Report

The winter of 2024/25 proved to be another fabulous season for the Revelstoke Nordic Ski Club's operations! Despite the low snow conditions at the beginning of the season and continuing right through to the end of the season we still had surprisingly good to excellent skiing most weeks.

We started skiing on snowcat groomed trails on Dec 8/2024 – and ran out of snow for the snowcat by Mar 30/2025 but continued to ski on ginzu groomed higher tails for a couple more weeks. This works out to be 108 cat groomed days, a bit short of the record season of 22/23 (154 days), but a week longer than the very short last season of 96 days of cat grooming.

The great skiing this season was largely because we continue to be graced with excellent grooming by our team of dedicated volunteer groomers. We have not had to add new groomers to the team lately because our experienced team has stepped up to groom more often as needed. The previous champion of our grooming team (Wade) has unfortunately moved out of town, and left a big gap. Wade was awarded our first annual Al McInnis Award in recognition of his years of dedication to the club in numerous capacities, but more recently, groomer of exceptional quality, two or more times per week. This past winter our long time groomer Pat McMechan stepped up to take over Wade's regular Saturday shift and Race Day groomer.

Our current cat grooming team consists of Pat McMechan, Dave Kaegi, Rob Evans, Matt Smider, Ryan Gill, Tom Patry, Kevin Bollefer, Harry VanOrt, Mark Gunner and Duane Dukart. We also have a number of consistently dedicated snowmobile /sxs groomers who help immensely with early season trail preparation and occasional afternoon touchups. I will likely miss a name or two, but some regulars are Catherine Allen, Arnie Moore, Dominique Paquin, and Neil Leslie. Often working in less than sublime weather conditions. On behalf of the Revelstoke Nordic Ski Club, - huge Thankyou to all who volunteer!

Duane and the CBT funded trail crew (2) performed more trail improvements this past summer with major drainage work and surface improving: ditching, leveling, numerous culvert installations, rock removal and hauling of 20 loads of gravel to fill and level Roadway Ramble. This allowed early season grooming and skiing on the majority of the dog loop with very little snow! We would have had difficulties grooming these trails through the whole season had we not been able to make this improvement. The gravel was donated by MoT and the hauling was donated by Emcon. We also installed a culvert, drain rock, sloped and hauled gravel to the wet area at the 4 way junction near the Ole Sandberg Hut to improve the mud situation that often soaks up the new snow at the start of the season. The turn onto Log Roller was 'eased' at the same time. As well we widened the trail in the tight section on the south end of Log Roller and some short sections on Main Loop.

Our grooming equipment fleet has slowly been updated with more fuel efficient, quieter, and lower maintenance machines to provide dependable grooming. This year we added a Power Roller from Yellowstone Track Systems to our fleet. This roller is larger and heavier and can handle more snow conditions than the older model we have. It matches up well with our Honda SXS tow machine. This allows us to start the trail preparation with the first snowfalls with 2 machines and two volunteers, cutting down on volunteer hour requirements to get the trails ready for skiing. The new roller can also be used during the season to aid in dealing with heavy sticky snowfalls and the occasional light touch up grooming.

In preparation for each season, Duane Dukart, Operations Manager, spends much of his fall maintaining our fleet of grooming equipment (2016 Prinoth BR350, 2018 Skidoo Skandic, and 2024 Honda SXS, plus implements of roller and Ginzu groomers). Duane is assisted by dedicated volunteers when needed. All of our equipment is in pretty good shape now, with the exception of our old Polaris ATV which we hang onto because it works well enough for our summer trail brushing.

Each fall, Duane coordinates a team of volunteers to brush each trail to provide quality early season skiing. Most of the trail brushing is done with a tow-behind self-powered brusher . This is towed with our quad for a number of days in the fall. You may have noticed the lack of sticks poking through the snow as soon as we had a few inches of snow. It has proved to be a great asset to our fleet of trail equipment. Last fall, a team of dedicated volunteers used brush saws, clippers, loopers, pole saws and shovels, and also ran the trail brusher. Thank you again to our amazing volunteers.

Summary of 2024/25 Operations

- A dry summer /fall allowed us to achieve significant trail summer improvements.
- We have 10 dedicated volunteer snowcat operators for grooming and more volunteers for the rolling and Ginzu grooming with the snowmobile and quad.
- Groomer fuel (snowcat) used was \$--- vs \$--- last season.
- Approximately 390 hours on the snowcat this season vs average of 400 to 430 from other years, but only 300 hours last season.
- Maintenance costs were roughly in line with budgeted amounts.
- Last day of snowcat grooming was Mar 30th for a total of 106 days vs 103 last season.
- Ginzu grooming continued intermittently after — for a couple more weeks.
- More summer maintenance was completed, notably Log Roller and Roadway Ramble

Thanks to paid staff, volunteers and members for another awesome season! Our operations depend on dedicated staff and a robust membership to maintain and enjoy our trails.

Our Operations Manager of 11 years, Duane Dukart, is retiring this year and we are in need of a replacement. If you are interested in more information on this position , please email info@revelstokenordic.org to request a job description. Thankyou

Duane Dukart | Operations Manager

Ken Gibson | Operations Director

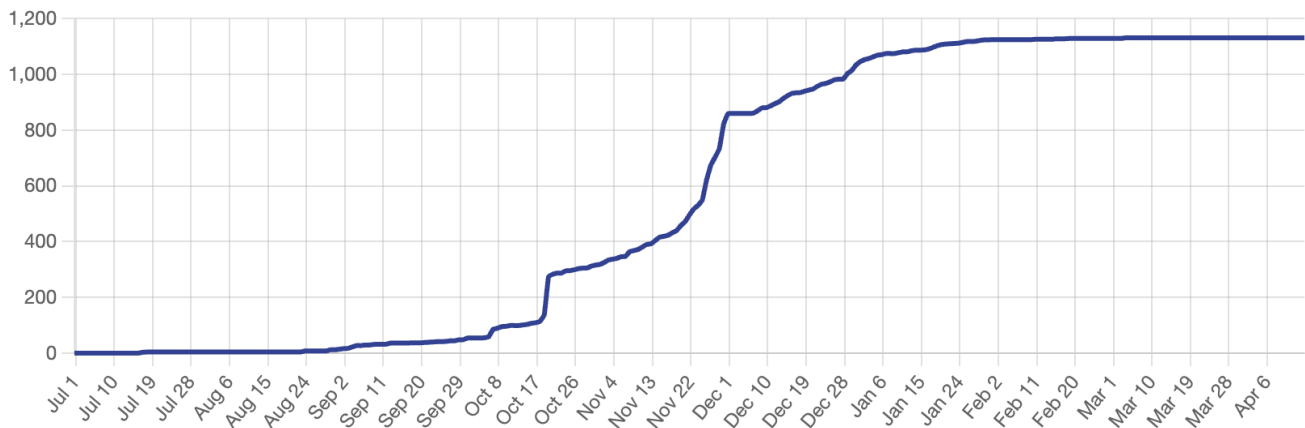
Health and Safety Report

We have formalized monthly safety inspections that include a 100-point in-depth checklist. In 2024, our former GM enrolled in an online course through a non-profit called go2HR, which supports HR and health & safety in BC's tourism industry. It was a valuable course and helped guide some of our processes. We have formalized monthly safety inspections that include a 100-point, in-depth checklist. Areas of inspection include the maintenance building (groomer shop), the lodge, pole barn, and fuel shed. Focal topics for these monthly inspections include first aid and hygiene, rescue plan, fire safety, housekeeping and work environment. This approach meets our legal requirements. We have also finalized our working-alone policy. Although organizations with fewer than nine employees do not require a safety committee, we plan to exceed this legal requirement and will form a new safety committee that will meet quarterly, beginning in September 2025.

RNSC Board

Membership Report

The Membership Committee started the season by focusing on EarlyBird Registration and Members Day in October. Committee members attended a Welcome Week event for Backcountry skiers and set up a booth on Mackenzie Ave during Midnight Madness to promote the club and to create awareness of the user fees paid by Backcountry skiers. Members Day was a success with 144 registrations and by the end of EarlyBird Registration a total of 850 members had signed up. Total Membership for the year was 1124.



Once again members and guests turned out in great numbers for the Lantern Ski on New Year's Day. Thanks to **Brendan MacIntosh** and his crew of volunteers for making this a resounding success! The parking lot overflowed and we heard unconfirmed estimates that 400 people turned out for the skiing, music, hot chocolate and cookies.

The Committee considered the problem of skiers who do not pay to use the trails and, during the Christmas week, some members circulated in the parking lot to talk to skiers and get a feel for the magnitude of the problem. Overall, it was concluded that most people in the lot were paying or were already members.

Lynn Gagnon, of Stoked Dogs, also stepped forward again this year to run a successful series of dog-training lessons that helped dog-owners learn to work with their pets so that dogs are well-behaved on the trails.

In February, the Committee organized The Big McInnes Challenge, an event for skiers who do not race but want a challenge and a fun community event. Fifty people participated and approximately 40 of them successfully completed the challenge of skiing all 32 km of the Nordic Trails. One person even did a Double McInnes (64km!).

The membership committee looks forward to another exciting year in 2026.

Recreational Program Coordinator Report

This was my first year taking on the Recreation Program Coordinator position, and what a year it was! It was a pleasure to take on the organization of tried and true programs for school groups, and community members, and provided a lot of great context for future improvement, growth, and funding opportunities. Huge thanks to everyone who supported me along the way, I started in the thick of things in November, so it was full steam ahead right from the beginning, and I wouldn't have been able to do it without the valuable insights and assistance from past employees, fellow staff members, dedicated volunteers, parents, teachers, and members of our club who have previously been involved in the program! Thank you!

Ski S'kool

This year we hosted students from Grade 4 classes across SD 19, High School Students from Revelstoke Secondary school, and the Ski After school program which includes participants between grades 4 and 7 from local elementary schools. Most weekdays we hosted at least one school group and sometimes up to three groups a day!

Approximately 84 grade 4 students visited over the course of 4 visits for each school throughout the winter (total 336 student visits). Students began by working on basic skills, and learning about the skis themselves, and progressed quickly to making progress on big hills and long skis! The ski to the Ole Sandberg hut has become lore in the schools, and the kids were asking about it all season - They weren't disappointed and enjoyed hot chocolate at the cabin at the end of the winter! Big thanks to our coaches, Maja Jacob, Kaisa Lindfors, and Hilary Schrama, and thank you as well to the lodge staff, teachers, bus drivers and volunteers who supported each session.

Revelstoke Secondary School classes continued to benefit from the tutelage of Blake Paton who took on some huge groups this winter, some up to 40 kids at a time out on the trails with a total of 150 students, with most students visiting more than once! These classes took on some impressive routes, and we saw lots of growth at all levels. Thank you to the teachers, support staff, bus drivers, and volunteers who supported these groups, as well as our patient and understanding lodge staff, Rebecca Roth and Deanne Briethack who handled all the gear rentals for the students - a big task in the mornings

Ski after School continues to be a valuable resource for students, supported in large part by Ainslee Arthurs of The Stoke Youth Network. The program hosted approximately 45 kids, with 168 total student visits over 14 sessions. The Ski after school program hosts each of the 3 elementary schools one day a week for 5 weeks in succession. The sessions focus on skill building but mostly FUN! This program affords an opportunity for kids to enjoy a no cost after school activity including snacks, transportation and gear, allowing them to enjoy nature, have fun, and learn a skill! Our coaches this year were Maja Jacob and Hilary Schrama, with support from our awesome lodge staff, Ainslee Arthurs, and school volunteers.

We have been fortunate to receive funding for the past 24/25 season through the Sport Canada Community Sport for All Initiative, facilitated by Cross Country BC (CCBC) and Nordiq Canada, our provincial and national sport governing bodies. This allowed us to be able to provide lower invoices to our schools, and support wages for staff. We are likely to receive more funding for the upcoming season from the same source.

Private and Group Lessons:

Private and group lessons were coached this year by Blake Paton, Ann-Marie Gill, Sarah Snowsell, and Hilary Schrama. At the beginning of the season we did a bit of price restructuring to allow savings and perks for our members, as well as a bit of a push through social media and our newsletter to ensure our community was aware of our club's offerings. Before our offerings were published we already had a huge waitlist, and were able to use this to be able to better understand the needs of our members. This led to a few extra 6-week lesson series being added to the roster, with a total of 40 participants taking part in 7 different series, notably including 3 separate beginner Skate ski classes. This year we offered free rentals for members taking lessons, and many of our beginner skate ski participants made use of this perk, with lots of participants purchasing their own partway through the winter so they could enjoy the sport on their own time as well. It's exciting to see how many people we were able to get out on the trails equipped with the gear and skills they needed who otherwise might not have!

We also offered private lessons this year though we struggled to schedule coaches. The scheduling system has some low hanging fruit for streamlining, and we are confident that with some tech upgrades this year, we will be better able to serve the community's needs. We were able to host about 20 private and semi-private lessons and hope that with some scheduling improvements this winter we will be able to market our lessons and get more people out on the snow!

Masters:

The masters group this year was headed up by Mandy Kellner and Robyn Thomas. Unfortunately we had relatively low participation this winter, but a couple of notable great race results from our regulars! We hope to work on our masters offering for the upcoming season to better understand the needs and interests of our members who fall into this category. Stay tuned!

Try-Biathlon Day

Biathlon BC and Biathlon Canada have been working hard to bring electronic Biathlon to Clubs across the Country. This winter we were lucky to receive three Eco Aims electronic rifles on long term loan from Biathlon BC, as well as funds for the upcoming year to host public biathlon

events. This December, Avery Levesque of Biathlon BC came out to the club to not only provide a biathlon demo and try-it day for our youth programs but also opened the opportunity to our members, and wider community! There was a lot of excitement, and we are looking forward to the upcoming season of more events like this! Thank you to Sarah Snowsell who is a former high-level Biathlete, and plans to spearhead most of these upcoming events!

Dog Training Lessons

Huge thanks to Lynn Gagnon of Stoked Dogs for making dog training sessions happen again this year! Lynn generously gives her time to offer classes for dog owners to learn safe dog handling and good dog etiquette on our dog trails. This benefits not only the dogs and dog owners, but also our wider membership ensuring safe and positive experiences for dogs and members sharing the trail.

Take-aways:

I was astounded at the depth of knowledge, experience and breadth of programming we offer at Revelstoke Nordic, and was impressed at the number of new skiers we were able to facilitate enjoying the sport, as well as existing skiers who we were able to support in building skills. We have a strong coaching staff but unfortunately are losing one of our primary coaches, Blake Paton, and do not have many new coaches coming through the pipeline! This upcoming year will focus on coach recruitment and training, resource building, and focusing on streamlining operations to better support the coaching resources and programming we currently have. I am looking forward to seeing growth in our already impressive program offerings!

Hilary Schrama | Recreational Program Coordinator

Athlete Development Report

Team Vision: Athlete Centered, Coach Directed, Parent Supported

Introduction: Looking back

The Revelstoke Nordic Ski Club (RNSC) youth program is closing out a year that has followed a theme of transition and cultivation of new ideas, in the face of new challenges. 2024 welcomed our new head coach, Pauline Forren, to lead our team throughout the season. Additionally, seeing some gaps in registration of our post-Jackrabbit levels (age 10-12) and volunteer coaches, we hired a new Skill Development Program Coordinator (SDPC). Hilary Schrama has taken on this important role, and has been focusing on building our youth foundation for the future. Our Ski League and Race Team did see a dip of around 10% in registration to total 89 participants; however, it is notable that we were required, for the first time, to turn away applicants due to lack of volunteer coaching.

One of the highlights of the season has been the demonstration of biathlon provided with the support and materials from Biathlon BC and the introduction of this programming as part of training activities. Additionally, our BC Cup race saw strong participation from our local programs, with 41 athletes registered for the event.

Financially, the ADC has normally been fortunate to experience surplus funds to push into future years and programming, or back into club funds. For the first time in many years, we have come out with a small deficit (~\$1500); this is linked to lower registration and a desire to pay livable wages to staff. We (the ADC) have appreciated the help offered by the RNSC to manage this deficit, and are grateful we can continue to offer our high-quality programs moving forward.

The Season

Our Bunnies, Rabbits, and Trailblazers programs were coordinated by our new Skill Development Program Coordinator (SDPC), Hilary Schrama, with support from Head Coach, Pauline Forren. Ski S'kool, Ski After School, Masters, and adult instructional programming are club responsibilities, and were coordinated by Hilary as well as the RNSC's Recreational Program Coordinator. Our Race Team was coordinated by our Head Coach. Supporting all programs is our Athlete Development Committee; this year we did not have an identified chair / Director of Athlete Development, and therefore the role was rotating; ADC and RNSC Board members all agree this is not the best scenario and efforts should be made to have an individual filling this role moving forward.

Skill Development Program Report - Hilary Schrama

Though I have been a volunteer coach for a couple of years, this was my first year in the role of SDP Coordinator. It was a pleasure to be able to support parents and athletes in their endeavours to foster community, fitness and skill building throughout the winter at the Revelstoke Nordic Ski Club.

We had a total of 79 participants in our skill development programs this year - on track with previous years, and capped based on volunteer coach numbers. Most participants were once again able to borrow gear from our gear loan program, allowing kids to get involved with a lower financial burden on families.

The season began in late November with 42 Jackrabbits age 6-11, and 16 Trailblazer and Track attack athletes age 11-13. Jackrabbit 1 and Trailblazer programs ran weekly for 14 weeks. Jackrabbit 2-4 groups had the opportunity to participate twice weekly in both Classic and Skate programming for a total of 25 sessions. Bunnies programming began in January with 21 participants age 4-6 with 10 weeks of programming.

This year we had 20 volunteer coaches helping with these programs, including 5 new coaches, and 15 returning coaches. Our club did not run any NCCP coach training this season, but coaches can expect opportunities to participate in Community coaching and Learn to Train workshops this coming fall. This program is also supported by parent volunteers helping out with fundraising, hot chocolate and more throughout the season.

A season highlight was a record showing of athletes from the skill development program participating in our local BC Cup - We had 35 athletes from Jackrabbits, Trailblazers and Track Attack participate in the Saturday race. This was an incredible opportunity for young skiers to get a taste for competition, and to see what racing is all about. We hope to see these young racers grow with the sport and build the foundation for sport for life.

As well as the BC Cup we hosted our annual season finale Mini Olympics for local SDP participants, and also had some SDP participants (and coaches!) take part in the inaugural Big McInnes event. An exciting addition to programming this year was eco-aims Biathlon, which was supported by Biathlon BC's Avery Levesque, as well as our own Sarah Snowsell. This January we received 3 electronic Biathlon rifles to support programming, as well as additional funding to promote and include the sport in our endeavours in the coming year. Athletes had the opportunity to participate in our Try Biathlon event in December, and then received additional Biathlon programming during Tuesday skate ski sessions, and a fun competition during our season finale's mini Olympics. Huge thanks to Avery and Sarah for your support and encouragement getting this initiative off the ground.

Cross Country Skiing Skill Development programs across BC continue to receive support from Kal Tire. We were also able to benefit from funding from the Community Sport for all Initiative

through Sport Canada, continued support from the BC gaming grant, as well as funding for new ski gear from the Revelstoke Credit Union.

This season had a theme of community building and inclusivity - We worked hard to foster fun and a love of cross country skiing, ensure support for families, and build a vibrant community. Thank you to everyone involved this winter: the ADC for their support and depth of knowledge, Coach Pauline Forren for her unwavering commitment to building community, and the dedication of parents and athletes alike - it was such a fun winter, and I can't wait for the next!

Race Team Report - Pauline Forren

Prevalent themes for the Revelstoke Nordic 2024/25 season were expanding the youth programs, continuing the cooperation with the other BC clubs that the previous RNSC Head Coach started, as well as continuing the development of our junior athletes. Revelstoke Nordic is a small but mighty club, and season highlights include several top 5 placements at the National Championships and senior athletes qualifying for the NCAA Championships.

The local, low-pressure races have been our focus for the SDP programs as a strategy to get new racing families valuable racing experience. At the BC Cup in Revelstoke, we had a total of 41 racers representing RNSC, where the majority were from the SPD programs. This was a great learning opportunity, and helped encourage young skiers to participate in the Okanagan Cups at Larch Hills and Sovereign Lake, Track Attack Championships in Rossland and BC Championships in Kelowna.

We have continued developing our relationships with the other clubs in BC, for example through the joint training camp with Fernie Nordic in Fernie with athletes from Revelstoke, Kimberley, Toby Creek, Blackjack, Nelson and Fernie. This has helped foster strong relationships between athletes, coaches and parents, that we all benefit from throughout the racing season. We also use the opportunities we have to train with other clubs/teams when they come to Revelstoke for training camps during the dryland season.

Although participation and fun are the cornerstone of our programs, high level competition is often the result as our athletes grow into the sport; we are very proud of their accomplishments! Below are some highlights from the season:

- 6 different athletes with Top 10 results at National Championships
- 2 Relay Podiums, 5 Individual Podiums at BC Championships (U16 Girls, U14 Boys)
- 2 podiums, 3 top 5 - Individual Aggregate Awards for the BC Cup Series
- 3 athletes in the top 10 aggregate results after the Nationals
- 14 participants (U6 to Masters) - Okanagan Cup #1

- 6 participants (U12 to Senior) - Okanagan Cup #2

The Future

As the season came to a close, head coach Pauline informed us that she would be moving back home to Norway to be closer to her family. Although we were saddened by this news, we appreciate her impact on our Nordic family and wish her the best of luck! At the time of writing this report, the ADC is currently finalizing the competition for a new head coach heading into the 2025/26 season. It is always unfortunate to lose a great coach like Pauline, but we are also excited for what a new coach will bring to our team. While we wait for a potential new coach to arrive in Revelstoke, Robyn Thomas has graciously taken the lead on managing our Junior Development (JD) athletes' summer programs, which are supported by BC Team head and assistant coaches (Chris Manhard and Zach Hill). Kendra Von Bremen is meanwhile taking the lead on our JD summer weight training programs. Zach has also offered to lead some training sessions throughout the month of July as he will be in Revelstoke supporting some senior (graduated) athletes. The ADC and our athlete families are extremely grateful for the contributions of these wonderful coaches while we are in transition to a new head coach.

Our biggest challenge continues from last season; our ski team has been faced with a gap in racer participation from our Rabbit programs into TA. While we do have a great crew of young athletes in the TA and JD programs, we continue to see a need to focus on the younger Skill Development programs to help motivate them through the transition to next steps. Hilary's position will be key in driving this, working with a new head coach once hired.

Underlying the challenges above is a lack of volunteer coaches. We feel this is the biggest contributing factor, as we cannot run our programs without coaches. Whereas our SDP programs are doing OK, we did have to turn away participants simply because we did not have enough volunteer coaches. Track Attack (10-13 year old), meanwhile, does not have any dedicated coaches heading into the season that begins in September for this age. A new head coach will help alleviate things; however, it is certainly a huge concern for the ADC.

Regardless of the issues above, our current team of volunteers is dedicated to working towards facing these challenges and building the future of the programs. We have had to say goodbye to 2 masterfully key members of the ADC – Robyn Thomas and Brendan MacIntosh. Although both are continuing to volunteer as vibrant members of the RNSC, they were absolute heavy hitters with our youth programs and will be greatly missed. Change, however, brings opportunity. We have welcomed 3 new volunteers to our ADC (Clare Weddel, Adele Lay, Matthew Meulendyk) who all have young athletes in our programs; we hope to bring other new faces into our fold for the upcoming season.

The ADC is a group of volunteers that meet monthly to plan and implement the delivery of youth programs. Chad Smith has volunteered to step back into the role of chair and Director of Athlete Development. Heading into the 2025/26 season, members of the ADC will be:

Chad Smith, Chair / Director of Athlete Development
Kendra Von Bremen, Race Team Coordinator
Bruce Granstrom, Race Team Support & TA Coach
Marie-Claude Asselin, ADC Grant Committee, secretary, Race Team support
Veronique Cantin, ADC Grant Committee, Race Team support
Joanne Lachance, Race Team Support
Clare Weddel, Skill Development Program support
Adele Lay, finance committee member, Skill Development Program support.
Matthew Meulendyk, Skill Development Program support

The ADC will continue to work through the off-season to ensure fundraising and programming tasks are completed, including:

- Further recruitment of new coaches, ADC members, and race committee volunteers.
- Continuing training for Track Attack and Junior Development athletes over the summer.
- Planning programs before advertising in the Fall Recreation Guide.
- Planning for National Coaching Certificate Program (NCCP) coaching & official courses in Fall.
- Determining volunteer, fundraising, and equipment requirements for next season.
- Writing grant applications (BC Gaming, NWSDA, viaSport BC, Pacific Sport).
- Raising funds through various fundraising opportunities.

Finally, I would like to offer my sincere thanks on behalf of the ADC to the ongoing support we receive from the greater RNSC Board; you listen, you care, and you help find solutions. Thank you. To all the parents, coaches, and volunteers who have invested in our Athlete Development Programs: Your gift of time is always so appreciated!

Chad Smith
(on behalf of) the Athlete Development Committee

Thank You Supporting Organizations and Volunteers!

The ongoing support from numerous organizations and individuals, through both volunteering and funding grants, plays a crucial role in RNSC's success. This year has been no exception, and we are deeply grateful for this steadfast commitment. To everyone who enhances our club, ensures its smooth operation, and helps build our vibrant Nordic community, we extend our heartfelt thanks!

- Canadian Olympic Fund
- Columbia Basin Trust (CBT)
- Columbia Shuswap Regional District
- Sport Canada
- Nordiq Canada
- Cross Country BC (CCBC)
- Biathlon Canada
- Biathlon BC
- Kal Tire
- National Winter Sports Development Association (NWSDA)
- Province of British Columbia (Community Gaming Grants Branch)
- Columbia Basin Trust
- City of Revelstoke
- Tourism Revelstoke
- Revelstoke Credit Union
- Rec Sites and Trails BC
- Free Spirit Sports
- Cycle Logic
- Revy Outdoors
- Skookum Bike and Ski Ltd
- Spiers Construction
- Downie Timber Ltd
- Stella-Jones
- Ed's Gas Club
- Emcon Services Inc.
- Ministry of Transportation and Infrastructure BC
- Recreation Sites and Trails BC
- Revelstoke BC Wildfire Service Crews
- Revelstoke Community Forest Corporation
- Save On Foods
- Stoke Youth Network
- School District 19
- Revelstoke Ecole des Glaciers

2024 Annual General Meeting Minutes

Revelstoke Nordic Ski Club Annual General Meeting

7:00 PM June 20th, 2024, at the RNSC Lodge (in-person)

Board Members Present: Carolyn Lorrain, Rob Serrouya, Angus Woodman, Sharon Woods, Anne Nicholson, Mary Clayton, Chad Smith

Staff Members Present: Daryl Ross, Duane Dukart, Brendan MacIntosh

Regrets: Ken Gibson, Pat McMechan, Jen Wild

1. Call to order: 19:04
2. Establish Quorum: 24 RNSC members present
3. Welcome and Introductions

Carolyn introduces the Board and attending staff.

4. Approval of AGM Agenda

MOTION: That the agenda be adopted as presented

MOVED: Jeff Wilson SECONDED: Sharon Woods CARRIED

5. Approval of the AGM Minutes from June 22th, 2023

MOTION: That the minutes of the previous AGM, held on June 22th, 2023, be approved as presented. **MOVED: Bruce Grandstrom SECONDED: Michael Morris CARRIED**

6. Reports & Questions

a) President (Carolyn Lorrain)

b) Finance (Angus Woodman)

- Angus introduces the financials.
- Membership similar to previous years (1111 for 2023/24).
- Fuel costs were down due to reduced use and downtime on the big groomer.
- Successful year for grants (see GM report).
- Total Revenues just over \$542K.
- Similar to last year, BDO reviewed RNSC financials.
- Rob S. highlights and points out graphs depicting lodge revenues.
- Member question: Please provide clarification on the type of financial report BDO completed. Angus responds: Not “audited” but “reviewed”.
- Member question: The club has previously committed to put money into the groomer reserve every year, was that done this year?

- Angus: By not taking money from the equipment reserve fund this year, we are essentially contributing to it.
- General uncertainty if the club has actually made this commitment and if the requirement to do so is part of the bylaws as the member claims.
- Finance and GM to review bylaws and follow up.
- Member question: Ski program revenue was down, why?
 - Angus: Decreasing numbers joining ski programs/league.
 - Chad: significant bump in numbers during covid 2020-2021, 2021-2022, so the trend we saw this past season could be a post-pandemic correction. Overall, the ski program is holding a similar amount of surplus revenue as the previous year. Limitations due to volunteer coach availability may also play a role.

MOTION: That the financial statements be accepted as presented.

MOVED: Anne SECONDED: Mary CARRIED

c) General Manager (Daryl Ross)

- Daryl provides a report summary and thanks previous ED, President, Board, and staff for the transitional support he has received.

d) Lodge Manager (Paula Martens)

e) Operations (Duane Dukart & Ken Gibson)

- Duane is open to taking questions...
- Member question about increased maintenance costs to the big groomer.
 - Duane: rebuilding the track was a big job and early season expense, but should be good for another 8-10 years. Fuel injector issues led to prolonged downtime and required a *Finning* technician to service the machine.
- Member question about trail work this summer.
 - Duane: Working to fill and address drainage on Roadway Ramble. Neighbor has agreed to let club stockpile material on their property with MoT donating fill material and Emcon offering trucking. Hoping to also do some trail widening and tree limbing on Log Roller.
 - Member question about summer logging.
 - Duane: Bridge hasn't been replaced so likelihood of logging this summer is low.
 - Rob: Acknowledges recent Trail Committee meeting and provides updates.
 - Currently one S57 application with RSTBC for upper trail (extension off of Log Roller).
 - This S57 is out for review and in the referral process.
- This new, higher elevation trail is part of the club's climate mitigation plan.
 - Rob Mohr is generously volunteering to help facilitate preliminary work.
 - Members express appreciation for the work and progress being made on improving snow retention and grooming quality.

- Member question about the number of members we have and how that compares to other clubs our size.
 - General response from the Board reflected that the club was unsure of relative size ranking, but that it was a good question that warranted more discussion.
- General discussion around affordability of both memberships and day use tickets.
 - General agreement that current prices for memberships and day use tickets reflect what other club's with similar offers are charging.
- Angus: Revenues from day use fees up ~\$5K from previous year.
 - Member question about free youth rentals and how it correlates with new memberships. - General answer was that it is difficult to measure, but that it doesn't matter because it gets kids on skis and delivers on one of the major mandates of the club.
- Member comments about the lack of parents that want to contribute volunteer time as coaches. States that most parents are new to skiing and might be intimidated by stepping into coaching roles without the proper supports in place.
- Anne: Suggested the club could offer a few free lessons to parents to get them more comfortable and embedded in the club.

f) Athlete Development (Chad Smith)

- Chad introduces himself, ADC and core responsibilities of the committee.
- Provides summary of ADC highlights.
 - Successful year of youth programs measured by participation and revenues/surplus. - Welcomed new volunteer coaches into the SDP program this year.
 - ADC recognition that the SDP program needs to switch some focus onto the younger program participants (Bunnies, Jackrabbits).
 - Financially ADC is in a good position and had a successful year of fundraising and grant applications.
 - Big year of change as Zach Hill has moved on as head coach. Zach had a huge impact on the ski programs and athletes over the past 3 seasons. Zach is continuing on to coach with CCBC and to help with transitioning the club's new head coach, Pauline Forren.
- Chad introduces Pauline to the room. While a new face to most of the members, Pauline is well known and loved by many of the club's athletes.
 - Pauline introduces herself and expresses her excitement about moving to Revelstoke and joining the club in her new role.
- Member questions around suite tenant and potential staffing gaps for upcoming season. - Rob provides insight on discussions around turning the suite upstairs into office space, but that nothing has been ratified.
 - Dave K. provides history on how the original plan was to have a suite across from the current lodge, but that budget restraints forced the

suite upstairs.

g) Coach (Zach Hill)

h) Membership (Carolyn Lorrain)

i) Health and Safety (Daryl Ross)

- Daryl provides a summary of H&S highlights for the season.
- Member question about whether or not the club is going to comply with workplace H&S legislation. This member specifically wants it recorded that the club is striving for compliance.
- Carolyn speaks about ongoing Board discussions and ensures that there is consensus and support to follow through with the steps to ensure the club is complying with WorkSafe BC legislation.
- Daryl notes that he is not an expert in the field of H&S, but that as Chair of the H&S Committee, he has been actively involved with discussions at the Board level on the future of the club's H&S policy and programs.
- Highlighting that he takes direction from the Board, he informs the members that H&S Committee meetings were put on hold this past winter while Board discussions took place around restructuring efforts towards legal compliance and sustainability, recognizing that the club's resources were limited and the task was large yet vital to operations and meeting the needs of staff and volunteers.
- Daryl informs the group that he is currently working with Go2HR to get guidance on establishing a way forward for the club's H&S program and policies. Go2HR is an organization funded by WorkSafe BC and specializes in working with non-profit groups to tailor H&S solutions, with specific tools for ski industry operations.
- Go2HR offers many of their services and templates for policy and risk assessment for free, and within the Nordic community, there is a tremendous generosity of information sharing between clubs.
- Member question about how future consultation might look.
 - Daryl: Addresses general Board support for quarterly H&S Committee Meetings with monthly inspections, but clarifies that nothing has been adopted or ratified by the Board. Further highlights that the club is seeking external guidance and support from experts, and that identifying priorities and risk mitigation tools are first steps. Through G02HR, private consultants are available to audit club operations and practices, for a fee.

j) Questions for Directors/Staff

MOTION: That reports be accepted as presented.

MOVED: Michael SECONDED: Sharon CARRIED

7. Election of Directors

- Sharon is the Chair of the Nomination Committee.
- Sharon reads Bylaw 4.9 outlining Election of Directors.
- Sharon lists current and departing board members.
- Sharon notes the Secretary role is becoming vacant.
- Asks once, twice, and three times for nominations from the floor.
- No names from the floor.
- No election required, Hilary Schrama acclaimed for 2 year board position as Secretary. - Member question asking for clarification on Pat McMechan's term length.
 - Clarification given that while Pat has been a board member in the past, he current term was only for one year (2023).

8. New Business

n/a

9. Membership Draw

- Carolyn pulls a name out of the red toque... Jeff Wilson wins a 2024/25 adult membership!
10. Adjournment: 20:18

MOVED: Rob SECONDED: Mary CARRIED