



*Photo Credits: Bruno Long ©*

# **Revelstoke Nordic Ski Club**

**2023-2024**

## **Annual Report**

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## 2024 Annual General Meeting Agenda

Revelstoke Nordic Ski Club Annual General Meeting

7:00 PM June 20<sup>nd</sup>, 2024, at the RNSC Lodge (in-person)

Quorum Established:

Board Members Present:

Staff Members Present:

Regrets:

1. Call to order
2. Establish Quorum
3. Welcome and Introductions
4. Approval of AGM Agenda
  - PROPOSED MOTION: That the agenda be adopted as presented.
5. Approval of the AGM Minutes from June 22<sup>th</sup>, 2023
  - PROPOSED MOTION: That the minutes of the previous AGM, held on June 22<sup>th</sup>, 2023, be approved as presented.
6. Reports & Questions
  - a) President (Carolyn Lorrain)
  - b) Finance (Angus Woodman)
    - PROPOSED MOTION: That the financial statements be accepted as presented.
  - c) General Manager (Daryl Ross)
  - d) Lodge Manager (Paula Martens)
  - e) Operations (Duane Dukart & Ken Gibson)
  - f) Coach (Zach Hill)

- g) Athlete Development (Chad Smith)
- h) Membership (Carolyn Lorrain)
- i) Health and Safety (Daryl Ross)
- j) Questions for Directors/Staff

- PROPOSED MOTION: That reports be accepted as presented.

- 7. Election of Directors
- 8. New Business
- 9. Membership Draw
- 10. Adjournment

## President's Report

I would like to start out by thanking all the many, many volunteers that make our club so special. To the exceptional groomers, board members, committee members, coaches, race organizers/helper, and event organizers, you have made our club one of the best recreational clubs in the province.

I'll take this opportunity to remind everyone that we are a club. As such, we depend on our members and volunteers. Every year we have hundreds of volunteers who step up and donate thousands of hours. Without your support and volunteer time, we couldn't function the way we do offering great groomed trails, events & programs. Thank you.

We also received grants and donations from government, community groups and local businesses and individuals. Your support is much appreciated by all and help to make our club special.

This year we initiated the Allan McInnes Service Award to honour his legacy to our club. The first recipient is Wade Viznaugh to recognize his many years of dedicated volunteer service to our club. Thank you Wade, we will miss you.

While mother nature didn't always give us what we wanted, the groomers did an outstanding job bringing us good ski conditions throughout a challenging winter. Our recreational and racing programs, for people of all ages, as well as our After School programs were well attended and enjoyed this season. Thank you to the organizers. It's a big job.

We've had lots of changes to our staffing this year. We breathed new life into our social media with the help of Shayne, a new employee. We added a new job position to assist in the operations department. Thank you Trent for joining the team. We are losing Andres who worked at our lodge and did volunteer grooming & trail work. We wish you the best of luck in your next location. Zach, our head coach is leaving to pursue other opportunities. Thank you for helping our young racers reach new heights. We are please to announce replacing him as head coach will be Pauline Forren who has a strong background in nordic racing and education. This fall we said farewell to Bridget our Executive Director who was a big part of getting our club to where we are now. She is moving on to other exciting endeavours. Taking over for her is Daryl Ross in the position of General Manger. He jumped in after the start of the season and hit the ground running. He has brought fresh ideas and perspectives while learning how the club functions. Fortunately Paula and Duane have stayed on to continue their fine work and share their knowledge.

We renewed our partnership agreement with RSTBC which allows us the continued use our trail system. We've received grants to purchase more equipment and do summer trail work.

Thank you to our skilled and knowledgeable board members. We've had a strong group giving their time and expertise providing direction to our club. It's made my position much easier to have such experienced people to rely on. Sharon, secretary and Chad, ADC chairperson, will

leave big shoes to fill after sitting on the board for multiple terms. Some of our departing board members will, fortunately for us, be staying on as volunteers with the club.

*Carolyn Lorrain | President*

## **Financial Report**

Thank you to the Board, Finance Committee, and staff for their support in my first year as Treasurer for the RNSC. In addition, Brendan MacIntosh deserves high praise in his role as bookkeeper and his accurate and timely reporting of our Financials.

As noted in last year's AGM, our financial year is now aligned with the end of the Ski Season, encompassing the period of May 1st to April 30th.

For the 2023/24 fiscal year, the club budgeted for a loss of \$13,598 using a conservative approach on Revenues in the year (incl. Fee Increase) and status quo on Expenses. The discrepancy between budgeted and actual net income is because of a substantial reduction in grooming costs (low snow year), lower staff costs (we were without an ED for several months), and perhaps because of increased fees for membership and day passes.

Of note in our budgeting process, we do not include grant money in our Budgeted Revenue Stream, nor do we include the expense. Only once the project has been commenced are the revenues/expenses reported upon.

Our income included \$153,494 in Grant/Donation money received in 23/24, with approximately 75% (\$115,000) expensed within the year. These grants are vital to the success of our many program offerings (ie. Ski League, Mobile Equipment, Rental Equipment) and keep the financial barrier to Cross-Country Skiing as low as possible.

On the Revenue side, our main contributors (Memberships and Day Use Fees) were down 3% over budget and largely attributed to the slow start to the Xc season (soft opening on Dec. 10 th). On the Expense side key contributors (Wages, Fuel, Groomer Maint) was up ~3%. Despite Fuel expense being down 46% compared to budget we did experience some higher than planned maintenance costs for our groomer.

Ski League revenue exceeded expenses by \$8,431. A large percentage of Ski League revenue comes from fundraising and grants. Note the Ski League is an overarching RNSC term that encompasses all programming, volunteering, actions and finances taken by the Athlete Development Committee, and its sub-committees, volunteers and the RNSC staff that report to the ADC.

We finished the fiscal year end, April 30 th 2024, with Total Asset (Current + Capital) of \$681,296, which is an increase of \$113,293 from 2023. Still have to confirm/read the audited (BDO) financial statements to assess where this increase has come from.

Overall, the RNSC is in a solid financial position, and we continue to hold dedicated reserve accounts, namely for the Groomer, Operations and Rental Ski, totaling \$110,482.

### **Regulatory Filings**

The club hired BDO Canada LLP once again this year to support us in regulatory filings to CRA. A BDO representative will be present at the AGM to answer questions.

**Revelstoke Nordic Ski Club  
Client Information Package  
For the Year Ended April 30, 2024**

**Contact Information:**

Clark Traverse, CPA, CA  
BDO Canada LLP  
Chartered Professional Accountants  
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**Revelstoke Nordic Ski Club**  
**Financial Information**  
For the Year Ended April 30, 2024

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103 1st Street East, Suite 202  
Revelstoke, BC V0E 2S0

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## Compilation Engagement Report

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### To directors of Revelstoke Nordic Ski Club

On the basis of information provided by management, we have compiled the statement of financial position of Revelstoke Nordic Ski Club as at April 30, 2024 and the statement of operations and net assets and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information (the financial information).

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Chartered Professional Accountants

Revelstoke, British Columbia  
TBD

**Revelstoke Nordic Ski Club  
Statement of Financial Position**

**April 30** **2024** **2023**

**Assets**

**Current**

Cash	\$ 144,865	\$ 119,569
Term deposits	94,022	70,414
Inventories	1,600	-
Prepaid expenses	6,399	6,729
	<u>246,886</u>	<u>196,712</u>

**Capital assets (Note 2)**

396,431	391,626
<u>\$ 643,317</u>	<u>\$ 588,338</u>

**Liabilities and Net Assets**

**Current**

Accounts payable and accrued liabilities	\$ 6,551	\$ 10,672
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**Deferred capital contributions**

60,712	9,141
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**Deferred contributions**

<u>33,200</u>	<u>522</u>
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100,463	20,335
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**Net Assets**

Operating	96,678	75,312
Invested in capital assets	335,716	382,485
Internally restricted:		
Reserve fund - groomer	35,460	35,206
Reserve fund - operating	50,000	50,000
Reserve fund - rental fleet	25,000	25,000
	<u>542,854</u>	<u>568,003</u>

<u>\$ 643,317</u>	<u>\$ 588,338</u>
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On behalf of the Board:

\_\_\_\_\_ Director

The accompanying notes are an integral part of the financial information.

**Revelstoke Nordic Ski Club  
Statement of Changes in Net Assets**

For the year ended April 30	Operating	Invested in Capital Assets	Reserve Fund - Groomer	Reserve Fund - Operating	Reserve Fund - Rental Fleet	2024 Total	2023 Total
Balance, beginning of the year	\$ 75,312	382,485	35,206	\$ 50,000	\$ 25,000	\$ 568,003	\$ 660,049
Deficiency of revenues over expenditures	41,480	(66,629)	-	-	-	(25,149)	(92,046)
Inter-funds transfer	(20,114)	19,860	254	-	-	-	-
Balance, end of the year	\$ 96,678	\$ 335,716	\$ 35,460	\$ 50,000	\$ 25,000	\$ 542,854	\$ 568,003

The accompanying notes are an integral part of the financial information.

## Revelstoke Nordic Ski Club Statement of Operations and Net Assets

For the year ended April 30	2024	2023
<b>Revenues</b>		
Membership dues and fees	\$ 214,338	\$ 213,203
Ski programs	38,040	62,473
Sales and rentals	43,253	46,177
Interest	1,939	-
Fundraising	13,096	28,949
Grants	70,034	64,927
Donation	6,188	7,475
Timber sales	-	18,240
	<b>386,888</b>	<b>441,444</b>
<b>Operating expenditures</b>		
Advertising and promotion	438	268
Amortization	72,065	68,753
Insurance	11,114	3,364
Interest and bank charges	2,568	1,795
Memberships and licences	24,083	23,805
Office	7,368	5,073
Professional fees	10,442	12,739
Repairs and maintenance	41,617	87,467
Ski, league and club operations	23,720	60,413
Sub-contracts	5,478	6,828
Supplies	191	10,240
Timber - Stumpage	-	6,824
Fuel	16,993	28,694
Wages and benefits	195,960	217,227
	<b>412,037</b>	<b>533,490</b>
<b>Deficiency of revenues over expenditures</b>	<b>(25,149)</b>	<b>(92,046)</b>
<b>Net assets, beginning of the year</b>	<b>568,003</b>	<b>660,049</b>
<b>Net assets, end of the year</b>	<b>\$ 542,854</b>	<b>\$ 568,003</b>

The accompanying notes are an integral part of the financial information.

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**Revelstoke Nordic Ski Club**  
**Notes to Financial Information**

**April 30, 2024**

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**1. Basis of Accounting**

The basis of accounting applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions with the addition of:

- capital assets amortized over their estimated useful life
  - accounts payable and accrued liabilities
  - revenues and contributions received but not yet earned are deferred
  - deferred capital grants amortized over the estimated useful life of the underlying capital asset funded
- 

**2. Capital Assets**

	<b>2024</b>		<b>2023</b>	
	<b>Cost</b>	<b>Accumulated Amortization</b>	<b>Cost</b>	<b>Accumulated Amortization</b>
Building	\$ 568,761	\$ 395,324	\$ 568,761	\$ 388,097
Computer equipment	1,039	571	-	-
Equipment	588,276	442,137	512,445	384,512
Lights and landscaping	215,703	139,316	215,703	132,674
	<b>1,373,779</b>	<b>977,348</b>	<b>1,296,909</b>	<b>905,283</b>
Net book value	<b>\$ 396,431</b>		<b>\$ 391,626</b>	

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## Budgeting for The Future

The club is budgeting for a net income of \$7,746 for the 2024/25 Fiscal Year.

*Angus Woodman | Treasurer*

*Brendan MacIntosh | Bookkeeper*

## General Manager's Report

I want to start by expressing my gratitude to my predecessor, Bridget Daughney. When I took on the role of General Manager in early December 2023, I faced a steep learning curve through operational startup, race hosting, and the holidays. Bridget and Carolyn provided invaluable support during this transition, but it was Bridget's groundwork over the past four years that truly helped me navigate my role through the winter. Additionally, I want to acknowledge the incredible Board, all the volunteers, and the experienced staff. Thank you for your encouragement, support, and patience as I step into this important role.

Having volunteered casually with the club for the past 15 years and being a Nordic parent for the last 10, I have always been impressed by the competency and dedication of everyone involved, both volunteers and staff. Being welcomed into this circle and given the opportunity to contribute to the club's continued success is an honor and responsibility, that reflects my professional and personal values and aspirations.

I realize many of the club's highlights and accomplishments are covered elsewhere in the Annual Report, but here a few noteworthy stand-outs that made my short list for the 2023/24 season:

- This past fall (2023), we successfully renewed our 10 year Partnership Agreement with Recreation Sites and Trails BC (RSTBC). This agreement is the backbone to our continued use of the trails and surrounding crown land, and ensures the long-term viability and continued success of the club by legitimizing our facilities and investments from a financial, volunteer and community perspective. We are very fortunate to have RSTBC as a partner and resource right here in our community!
- While the club's financial health is reported elsewhere, the details of the following successful grant applications are certainly worthwhile noting:
  - Columbia Basin Trust (CBT) ReDi Grant 2023 - Lodge Improvements including new chairs, computer, office desk, washroom upgrades and signage renewal - including dedicated priority accessible parking for 2024/25.

- Columbia Shuswap Regional District & Revelstoke Credit Union - Honda SxS (see Operations Report).
- CBT - 2024 Trail Crew
- CBT - 2024 Trail Enhancement Project (ditching, culvert replacement)
- Revelstoke Tourism - Social Media Coordinator
- Via Sport, Nordiq Canada & Alta Gas - Ski Program Equipment
- Kal Tire - Rental Skate Boots & NCCP Coaching Training/Workshops
- The addition of Trent Kepplar, as Operations Assistance has brought significant and meaningful support to the club's seasonal operations programs. With the depth of skills and experience now shared between Duane and Trent, the fact that we experienced a lower-than-average snow year almost feels like a forgotten detail to the season.
- Once again our dedicated team of volunteer groomers made our club the envy of the Nordic community! Low snow or no snow, this incredible team put in countless hours tending to the trails while most of us were fast asleep. Thank you to all of our groomers for delivering great skiing despite the challenging conditions!
- Our Policy Committee continues the often overlooked but vitally important work of updating and adding important policy pieces to the club framework. This work helps steer the club while building it's integrity, and it has become a template and metric that other club's have come to recognize and aspire to.
- Thanks to a partnership with Revelstoke Tourism, we were once again able to hire a Social Media Coordinator to promote our virtual presence online. This position was held by Shayne Poleyko this past season, and thankfully she has agreed to stay on through the summer so we can maintain our online presence and messaging through the off-season.

Apart from supporting and contributing to several important projects around the lodge and on our trails this summer, I plan to take some time off with my family and reset my mind and focus for the upcoming season. Have a great summer everyone and I look forward to seeing you on the trails and serving the Nordic community again this coming winter!

*Daryl Ross | General Manager*

### **Lodge Manager's & Recreational Program Coordinator's Reports**

The 2023/24 season of low snow did not impact the skiing for us too much. A beautiful late season snowfall meant we closed at a similar time as many other seasons with beautiful spring skiing. The ticket office was as easeful as ever with our returning staff Andres Suarez, and new



staff member Shayne Polyenko and with the help of our new general manager Daryl Ross. Thank you for all the hard work this season.

Our membership was a little lower this season at 1,100 in comparison to last season's highest number of 1,239. Some of our highest sales in the ticket office are day passes and adult rentals. The Nordic club sold 2,946 day passes in comparison to 3,390 last season and 1,042 number of rentals in comparison to 1,341 last seasons. The parking lot was once again not as busy with ski tourers and snowshoers as it has been in the past. This year we had 116 backcountry day passes sold in comparison to last year's 452 back country day passes and 119 snowshoe day passes this season and 233 last seasons. We partnered with Tourism Revelstoke for another season of a one-time offer of free day passes and rentals if booked directly with a hotel and stayed more than one night. This season we had 96 visitors come with this offer and last season we had 194 visitors.

The recreational programs ran well this season and I have enjoyed working with the elementary school groups, high school groups, stoke youth network and many talented instructors and driven volunteers over the season. The recreation programs had less attendance than last season. I believe that the low snow year as well as the community and visitors getting back into their routines after Covid had an impact on attendance for some of our programs. Some of the Revelstoke Nordic ski clubs' instructors Robyn Thomas, Maja Jacobs, Ann-Marie Gill and Mandy Kellner kicked off the start of the Nordic season in October with a six-week dryland training series. There were 6 registrants for this year.

The Wednesday masters training group organized by volunteer member Mike Greenburg increased its numbers to 15 participants this season from 6-10 last year.

This year we had a Tuesday Nordic nights women's group come and ski. Danielle Klassen organized a women's ski with snacks in the lodge afterward. Approximately 11 women came and skied together.

Robyn Thomas offered masters skate and classic clinics. Due to a low snow season we had 5 registrants this year in comparison to 27 registrants last year. Robyn instructed the clinics as some of our dedicated members signed up and let go of old habits to be more efficient on their skis.

Grade 4 elementary school groups and high school groups keep the weekdays eventful! This year we had 324 high school students and 326 grade 4 students. These school programs have run smoothly thanks to the skill, dedication and light heartedness of these instructors over the season, Maja Jacobs, Kaisa Lindfors, Nyssa Thomas, Zoey Rogers, Heather Sinclair and Blake Paton.

The ski after school program spearheaded by Sarah Newton continues to thrive and is becoming one of the well-established programs of the club. I worked with Ainslee Arthurs of stoked youth network, volunteer teachers, parents and instructors to deliver this program. We had a total of 247 students come this season, from all three elementary schools as well as

home schooled students. This year we have had a generous 5-year commitment of donations from Revy Outdoors and Downie Timber as well as the continued financial support from the Stoke Youth Network to help ensure this program's continued success. Thank you to everyone who made this after school skiing an incredible program.

The Nordic club had a total of 897 school students come to ski this year which was a little lower than the 1,018 last year.

Blake Paton once again taught a six-week adult skill series to 19 registrants of classic and skate skiing to beginners intermediate and advanced skiers. Last year we had 36 registrants in the adult skill series. The public lessons were taught by many instructors over the 23/24 season. Maja Jacobs, Nyssa Thomas, Ann-Marie Gill, Robyn Thomas and Bake Paton. We had a total of 26 public lessons this year which is lower than last year's 65 public lessons.

Thank you to everyone who made the Revelstoke Nordic Recreation programs a success.

And a big thank you to everyone who makes the Revelstoke Nordic Ski Club a lovely place for our community and beyond to come and relax their mind, body and spirit.

*Paula Martens | Lodge Manager & Recreational Program Coordinator*

## Operations Report

The winter of 2023/2024 proved to be another good season for the Revelstoke Nordic Ski Club's operations! Even being compared to last season's records of earliest start and latest finish, combined with great grooming conditions last season, we had another good season of high quality skiing this season. We had to deal with dismal amounts of snowfall to start the season, followed by weeks of snow drought; then we had a very warm rainy spell that almost eliminated our snowpack, followed by a deep freeze that froze what slush was left to solid ice. The extreme warm spell and the frozen cold spell gave us conditions that were impossible to groom with the Prinoth snowcat groomer for a week. Then the Prinoth broke down with an injector problem that required the use of special proprietary Finning software and tools, so we had to wait 10 days for the Finning technician.

Our team of volunteer groomers and operational staff had their challenges but managed to maintain quality skiing conditions through it all. We avoided putting the snowcat out in soft, wet, thin snow conditions where it would have destroyed the remaining snow and the mud surface underneath. Then it all froze so hard it was impossible to get good grooming with the snowcat as well as potentially damaging the equipment. Our snowmobile and SXS (quad) with 2 ginzu groomers as well as volunteers were indispensable to keeping the ski quality as best as it could be throughout these periods.

As well, the summer grooming (trail widening, ditching and branch trimming) we did last summer/fall really paid off this year allowing more of the sparse snowfall to reach the trail

surfaces rather than settle on tree branches. The number of tree bombs (blobs of hard snow falling from tree branches the next day) was substantially reduced as well as the number of falling trees during a snow or wind event. The water runoff control work we did was instrumental in saving the little bit of snow coverage we did accumulate.

This past autumn we hired Trent Kappler in a new position as Assistant Operations Manager. Trent is instrumental in helping to keep up with all aspects of Operations; this includes equipment repair and maintenance, lodge and yard repair and maintenance, trail improvement and maintenance, as well as grooming when needed. The additional position reduces the workload of the Operations Manager, and allows us to do potentially dangerous work with two people instead of one person working alone. It also speeds more timely repairs to grooming equipment or dealing with trail problems.

In preparation for each season, Duane Dukart, Operations Manager, spends much of his fall maintaining our fleet of grooming equipment (2016 Prinoth BR350, 2018 Skidoo Skandic, 2023 Honda SXS plus implements of rollers, drags, trailers and Ginzu groomers). This season Duane was assisted by our new Assistant Operations Manager, Trent Kappler.

This past fall we performed a major track rebuild on the Prinoth snowcat groomer. We have had this machine since 2016 and the track has not required much in the way of repairs until showing signs of substantial wear last season. This involved removing the tracks from the machine. At 4000 lbs each, it is not an easy task. We then replaced the two worn drive belts on each side as well as all the bolts and backing plates (Over 740 bolts!). Numerous damaged grousers were repaired or replaced as needed. Trent, with his impressive welding skills, came up with an effective method of cutting out and replacing the damaged section saving us thousands of dollars in replacement costs. This work was carried out by Trent, Duane, our Operations Manager, and a couple of our very dedicated volunteers Stan and Arne.

Our grooming equipment has been gradually updated with more fuel efficient, quieter, and lower maintenance machines to provide dependable grooming. Maintenance of this fleet, as well as summer maintenance of trails/facilities, is largely performed during the off-season to provide our members, with well maintained safe trails, by The Operations Manager, Assistant and volunteers as needed. This season we added a new Honda Side by Side to our fleet which will potentially replace our well used Polaris quad. The Honda SXS has a cab, windshield and heater for volunteer operator comfort. This allows for more enthusiastic grooming and trail work in inclement weather and daylight hours grooming when needed or if the snowcat breaks down. It also has capacity for two passengers, making it easier to safely train new volunteer groomers and enables two or three persons to access the trails winter and summer for trail work. The SXS has more power for pulling the ginzu in difficult conditions and will allow us to purchase a larger snow compactor/roller in the future. We will not use the old quad for regular ginzu grooming, but we may keep it on standby and summer trail work, as it will not be of much value to sell.

This year, like most years, a team of dedicated volunteer snowmobile/quad groomers along with staff spent many hours preparing and packing trails for regular grooming. This begins just

after the first substantial snowfall (usually we can begin packing trails with as little as 10 cm on the ground), and continues until the snowcat can safely groom trails without risking costly damage. This keeps the operations team very busy with training, repairs and maintenance. This season we had a substantial amount of work to prepare/customize the new SXS for use with our equipment.

We started rolling/ packing snow on the trails on Dec 2/2023. We put 380 hours on the snowcat this season. This is about 100 hours lower than the average due to less snow to groom, a late date start and average date finish. This, and the fact that we had a couple of weeks where grooming with the snowcat was not feasible, as well as the 10 day breakdown, is reflected in the fuel expenses which in spite of prices remaining quite high, were down substantially from last year. The higher repair expenses were largely offset by the lower fuel expenses. The lack of snow depth throughout the season added to the wear and tear of the snowcat resulting in substantial maintenance costs which will not be fully realized until summer maintenance is completed. Thus we will bump up the budget for next financial year to cover increased groomer maintenance and repair costs.

Each fall, Duane coordinates a team of volunteers to brush each trail to provide quality early season skiing. Most of the trail brushing is done with a tow-behind self-powered brusher (Thank you to the CBT Community Initiatives grant). This is towed with our quad for a number of days in the fall. You may have noticed the lack of sticks poking through the snow as soon as we had a few inches of snow. It has proved to be a great asset to our fleet of trail equipment. Last fall, a team of dedicated volunteers used brush saws, clippers, loopers, pole saws and shovels, and also ran the trail brusher. It was especially important for this season as the hardworking Revelstoke Fire crews, who usually help out immensely, were busy with the exceptionally intense and long fire season. Thank you again to our amazing volunteers.

### **Summary of 2022-2023 Operations**

- We have 10 dedicated volunteer snowcat operators for grooming and 6 or more volunteers for the rolling and Ginzu grooming with the snowmobile and quad.
- Our old quad has been replaced with a Honda SXS.
- Groomer fuel (snowcat) used was \$14,845 vs aprox. \$28,000 last season.
- Approximately 380 hours on the snowcat this season vs 520 for last season (average of 400 to 430 from other years).
- Less operating hours on the cat resulted in substantial fuel cost savings. As well as much less snow to move with the blade as we received so much less snowfall.
- The higher cost of groomer repair and maintenance was offset by the lower fuel expenses.
- Last day of snowcat grooming was Apr 2, 2024 for a total of 136 days vs 158 last season.

While this seemed like a short season after last season's bonus, here are some comparisons with the previous 7 season's last groom dates:

YEAR	START	FINISH	FUEL EXPENSE
2017	Dec 19	Apr 3	n/a
2018	Dec 22	Apr 4	n/a
2019	Dec 16	Apr 2	n/a
2020	Dec 6	Apr 4	\$14504
2021	Dec 28	Apr 10	\$14015
2022	Nov 29	Apr 16	\$20391
2023	Nov 27	May 1	\$28300
2024	Dec 10	Apr 2	\$14845

- Ginzu grooming continued for a couple of weekends.
- More summer trail maintenance is anticipated (manpower and funding dependant) on the trails in 2024 to reduce the problem of overhead branches, water control ( ditching and culverts), and trail surface and width.

Thanks to volunteers, members, and staff for another stellar season! Our operations depend on dedicated volunteers and staff and a robust membership to maintain and enjoy our trails.

*Duane Dukart | Operations Manager*

*Ken Gibson | Operations Director*

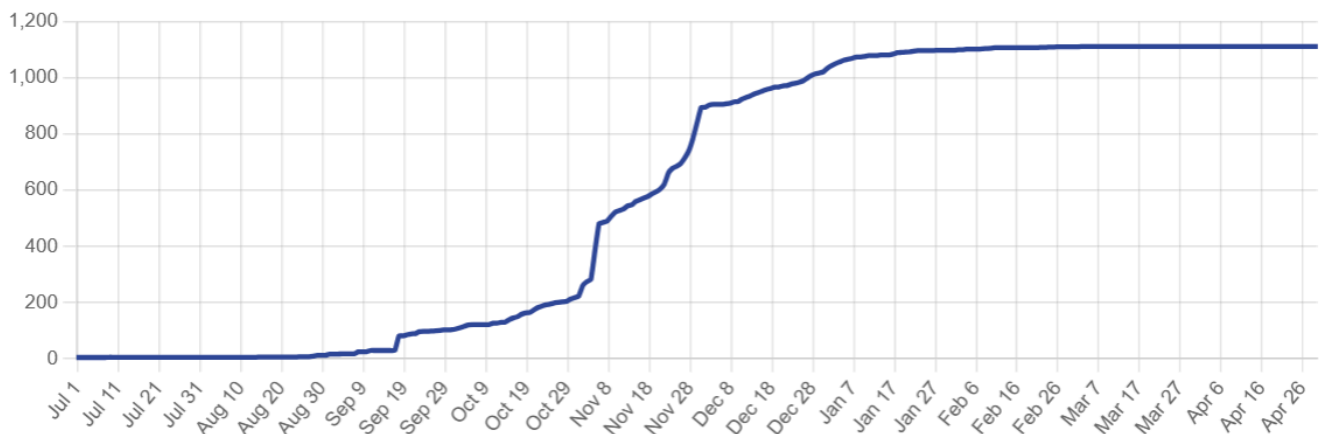
## **Membership and Communications Report**

We've had another great season. Although mother nature didn't always give us what we wanted, the grooming was good and the season lasted quite well. Everyone appreciated the day lodge being fully operational. It was warm and welcoming inside and nice to reconnect with everyone. It also made it pleasant to hold events such as the Membership day and Headlamp Heroes.

The January 1st Lantern Ski was another success this year with a large number of participants. It was a great evening of fun thanks to all those who participated and to the many volunteers who made it possible.

We held dog training sessions again this season. Lynn Gagnon ran early season dog training lessons for our members with furry friends. The focus was on skiing with your dogs on & off leash and recall to make skiing more safe and enjoyable for all. It was a success and we hope to be offering more training sessions next season.

Our membership was slightly less this year, I suspect due to the slow arrival of snow and colder temperatures. We had 1111 people join our club. This included 71 families and 695 individuals and a majority of females. The ages range from infant to mid 80s. It demonstrates Revelstoke's love of fitness and the great outdoors.



Membership sales start online in July. We also hold a membership day in October for those who would prefer to purchase their membership in person (and avoid online fees). The early sales benefit our club by providing cashflow to prepare for the upcoming season and early-bird prices save you money.

All events, including races, happen due to our volunteers. Please remember that we are a club. We are only as good as our club membership and those people who are willing to step up as volunteers. Please consider joining our volunteer team to make events happen. It's pretty amazing that all that great grooming is done by volunteers.

We had success with Revelstoke Tourism offering a promotion of free Nordic passes & rentals to out of town visitors who booked accommodations in town over the winter.

*Carolyn Lorrain | Membership Director*

## **Athlete Development Report**

*Team Vision: Athlete Centered, Coach Directed, Parent Supported*

### **Introduction**

The Revelstoke Nordic Ski Club (RNSC) enjoyed another successful season with continued high club membership and steady registration in programming. Our club membership once again topped the 1000 mark. Similarly, our Skill Development Program and Race Team participants totalled 98, with a record number of 47 participating in at least one CCBC race event. This past December, the RNSC hosted a one-day Okanagan Cup / BC Winter Games Trials race, once again to great success due to our amazing volunteers and Race Committee leadership. We have recently confirmed the exciting news that Revelstoke will be hosting one of 3 BC Cup races in January of 2025.

## **The Season**

Our Bunnies, Rabbits, and Trailblazers programs were once again coordinated by our returning Skill Development Program Coordinator, Paula Martens, with support from Head Coach, Zach Hill. Our Ski S'kool, Ski After School, Masters, and adult instructional programming were coordinated by our Recreational Program Coordinator while our Race Team was coordinated by our Head Coach. The 9-person Athlete Development Committee oversees all programming and staff and was chaired by Chad Smith for his 4th year.

## **Skill Development Program Report**

The Saturday morning hubbub at the Nordic club of fun games and new skills being buffed from all ages is a delightful atmosphere to be a part of. This has been my third season organizing the skill development programs and I truly enjoy connecting with so much of the community as the coordinator for these programs.

The season for the programs started off early November with a ski loan day at the lodge where, this year, we had new classic and skate gear from a Columbia Basin Trust grant and Alto Gas grant. We had 42 classic and skate skis loaned out for the season. The skill development programs had 20 bunnies, 10 jackrabbits 1, 15 jackrabbits 2, 10 jackrabbit 3 and 4 and 8 trailblazers for a total of 63 registrants for the younger programs. This is a well-liked program for the community, and we unfortunately had to turn away some keen skiers this season, due to lack of coaches to support. We had 15 volunteers' coaches who put in 250 volunteer hours this season as well as many volunteer parents who helped with fundraising cards, hot chocolate and much more during the season.

To support the volunteer coaches our head coach Zach Hill and long-time coach Robyn Thomas facilitated a coaching night and a coaching clinic to help coaches with delivering their lessons during the season and become more proficient at teaching technique to their skiers.

We had many different fun events for the programs, such as the Little Dippet Loppet, Quidditch match, fire/jumps and maple taffy, Team Scream and the year end Mini-Olympics. Many hours go into organizing with the help of many volunteers.

All the volunteer efforts allow the skill development programs to run and for young skiers to learn the fundamentals of effortlessly floating on Nordic skis, a lifelong sport. It has truly been a

pleasure to be a part of the skill development programs and the Athlete Development Committee. Thank you to all the volunteers who dedicate their time.

## **Race Team Report**

The 2023-24 season brought some change for the race team. A strong group of athletes graduated from Revelstoke Secondary in June, and while they all stayed in town through the summer to train with the team and continue to provide leadership, they mostly moved on to national training centres or NCAA programs. This allowed our Head Coach to focus on growing our Track Attack (TA) program in the fall, including both new racers as well as new parent coaches; more focus was also put on our U16 group. The race season was again highlighted by a number of our older athletes qualifying for national and international race opportunities. Our training season kicked off in May with organized dryland and strength training, athlete meetings, and the development of individual Yearly Training Plans for the U16 and older athletes. Zach continued to develop, deliver, and monitor Junior Development (JD) training plans through the use of Training Peaks and coordinate with our older athletes from afar through regular zoom meetings and Training Peaks.

Budget wise, we have achieved a budget surplus of approximately \$8,000, which is indicated in the financial report.

## **The Future**

The biggest and most significant change for the upcoming season will be the transition to a new Head Coach. After three successful years of leading our Race and Skill Development Programs, Zach Hill has decided to move on from Revelstoke. Although we are not sure where he and Lisa plan to go next, we do know that Zach plans to be a lead coach at the Provincial level with CCBC; as such, our local athletes will look forward to continued support and coaching from Zach at camps and races throughout the upcoming season! This continued opportunity to access Zach's expertise for our local athletes is a part of the collaborative framework of BC Clubs under CCBC, and it is truly positive. Of note, Zach will continue to part-time coach our athletes and mentor his replacement throughout the transition this spring/summer.

Meanwhile, we are very excited to welcome our new Head Coach, Pauline Forren, to lead our team here in Revelstoke! Pauline originally hails from Norway, and most recently filled the head coach position in Kimberly for the 2023/24 season. Some of our older athletes have already been coached by Pauline at camps and higher level races and are very happy with this amazing new coach. Although athletes, parents, and coaches alike will greatly miss Zach, we are fortunate to have Pauline to carry on our race team traditions while bringing her unique skillset to our team. Thank you Zach for everything you have done for our community, and welcome to Revelstoke, Pauline!

The ski team has been challenged over the past few years with growing racer participation from our Rabbit programs into TA. While we do have a great crew of young athletes in the TA



and JD programs, we see a need to focus on the younger Skill Development programs to help motivate them through the transition to next steps. Fortunately for us, this is part of Pauline's strength - building participation with those younger kids and families. As such, Pauline is very motivated, as is the ADC, to take on the SDP program herself, with administrative support from Daryl and the ADC. There has been much discussion on this change of focus, and all feel it is where we need to go.

There are some changes happening as well on the ADC. Four-year chair Chad Smith will be stepping down for the upcoming season. At the time of writing this report, the ADC has yet to recruit a new chair. Although the ADC will continue to work well together to support our programs and head coach, the lack of this role is concerning and may present challenges for the upcoming season. The ADC has also welcomed at least two new members for the upcoming year, and have plans for further recruitment.

The ADC is a group of volunteers that meet monthly to plan and implement the delivery of youth programs. In the 2023/24 season, the ADC consisted of:

Chad Smith, Chair

Zach Hill, Head Coach

Brendan MacIntosh, SDPC Liaison and number cruncher, Race Team Support

Bruce Granstrom, Race Team Support & Liaison

Robyn Thomas, ADC Grant Committee, RNSC Finance Committee, Race Team support

Kendra Von Bremen, Race Team support, Head Coach supervisor

Veronique Cantin, secretary, Race Team Support Head Coach supervisor

Jody Castillo, Race Team Support

Daryl Ross, Board representative

The ADC will continue to work through the off-season to ensure fundraising and programming tasks are completed, including:

- Further recruitment of new coaches, ADC members, and race committee volunteers.
- Continuing training for Track Attack and Junior Development athletes over the summer.

To accomplish this, Head Coach Pauline will develop training plans and coordinate training activities with the help of volunteer coaches.

- Planning programs before advertising in the Fall Recreation Guide.
- Planning for National Coaching Certificate Program(NCCP) coaching & official courses in

the fall.

- Determining volunteer, fundraising, and equipment requirements for next season.
- Writing grant applications (BC Gaming, viaSport BC, Pacific Sport, and National Winter Sport).
- Raising funds through various fundraising opportunities.

Finally, I would like to offer my sincere thanks on behalf of the ADC and the RNSC Board to all the parents, coaches, and volunteers who have invested in our Athlete Development Programs! An additional thank you to Daryl Ross for supporting the ADC and taking on many tasks with the transition to a new head coach this upcoming season.

*Chad Smith | Director of Athlete Development*

## **Coach's Report**

The big themes of this year for Revelstoke Nordic were growth, cooperation, and opportunity. The growth of our Track Attack programs including both participants and coaches was a big success of our season. We developed stronger relationships with a number of nearby clubs and cooperated with some training camp opportunities during the summer, while coaches and athletes worked together from around our region worked together to help raise the level of success for all. And some of our older athletes found success in qualifying for new opportunities with Revelstoke athletes racing on the World Cup for the first time, competing at World Junior Championships and racing at NCAA Championships.

This year we took 13 racers to Track Attack Champs, along with 5 coaches helping many of our new racing families get valuable experience with travelling to races outside of Revelstoke and allowing parents and coaches alike to be part of a low stress and low pressure race environment outside of Revelstoke. This was a valuable experience and learning opportunity and helped encourage many of them to come along to part of the BC Championships at nearby Larch Hills Nordic to get some more racing in this season. Athletes gained valuable confidence in their skills and abilities and learned more about where they can take the sport.

Over the past few winters, we have developed some relationships with some of the nearby smaller clubs, including some of those without professional head coaches. This year we ran a joint training camp in August with Fernie Nordic in Fernie with athletes from Revelstoke, Golden, Toby Creek, Kimberley and Fernie, helping foster coaching relationships and allowing the athletes to develop relationships with each other. We have often worked with Fernie at races, and expanding that collaboration to the offseason allowed athletes, coaches and parents to create stronger bonds within the sport. We also hosted the U14-U18 athletes from Foothills Nordic for a second consecutive year here in Revelstoke for a dryland camp where we were able to collaborate on workouts and share the amazing training opportunities we have here in Revelstoke.

At provincial level races this year we frequently partnered with the clubs from Fernie, Bulkley Valley (Smithers, BC), Overlander, Williams Lake, Nelson and Kimberley Nordic, allowing us to share our resources providing ski and race day support to a greater number of athletes. Working together and supporting these clubs has helped their athletes be better equipped to have successful race days at and has helped provide a fun atmosphere for Revelstoke athletes and provide more role models for our younger racers.

The winter was also huge success for Revelstoke athletes and club alike. With a number of historic firsts! The team supported 4 Senior Development Athletes, 16 Junior Development Athletes and 18 Track Attack Athletes. We had nearly 50 different athletes put on a bib this winter and race all over the Province in the country. Racers travelled to Canmore, Prince George, Whistler, Mont. St. Anne, Ottawa, Salmon Arm, Kelowna, Veron, Minneapolis, Sun Valley, Slovenia and Austria. Many incredible experiences were shared. Season highlights include:

- 3 Athletes represented Canada on the World Cup.
- 1 Athlete named to World Junior Team
- 2 Athletes named to Nordiq Canada B Tour
- 3 Athletes named to CCBC B Tour
- 1 Athlete named to Nordiq Canada Development Team
- 3 Athletes named to Nordiq Canada National Ski Team
- 2 National Championships
- 5 different athletes with Top 10 results at Nationals
- 2 Relay Podiums, 5 Individual Podiums at BC Championships (U16 Girls, U14 Boys)
- 3 Athletes qualified for BC Winter Games
- 2 Podium finishes at BC Winter games
- 5 Individual Aggregate Awards for the BC Cup Series
- 3 podium finishes at Track Attack Championships

Revelstoke athletes of all age ranges again qualified to participate in a number of events around Canada and the World this year. Revelstoke Nordic qualified 3 athletes to race on the World Cup, 1 athlete to represent Canada at World Junior Championships in Planica, Slovenia. Revelstoke had 2 athletes racing on the NCAA Western Circuit with one qualifying for NCAA Championships. We also qualified 3 athletes to compete at the BC Winter Games in Quesnel, BC. Maeve MacLeod and Ruby Serrouya were also selected to attend the BC Ski Team trip to International Spring Series in the US, gaining more valuable international experience.

Additionally our Head Coach, Zach Hill was named as the Assistant Coach for the BC Ski Team for the 2023-2024 season and helped the CCBC B Tour trip to International Spring Series in the US. He also was able to travel to the World Cup in Minneapolis, MN as a coach and wax tech for Canada in February.

Alexandra Luxmoore, Maeve Macleod and Marlie Molinaro were named to the NG1 Level of the Candain National Team. Ruby Serrouya was named to the National Development Team.

Fiona Woodman and Ember Smith were named to the Nordiq Canada National Prospects Team and will participate in a National Training Camp this summer. Fiona, Alexandra, Maeve, Marlie and Ruby were all named to the BC Ski Team. Ember was named to the BC Development Squad. Hamish Woodman and Sam Poulin were named to the BC Talent Squad and Cassidy Kirwan and Regan Miller were named to the BC Talent Squad Reserve.

Lastly, Alexandra Luxmoore was renewed as a Future Olympic Fund Award recipient by the Canadian Olympic Foundation for a second year in 2023, and Maeve Macleod was named a recipient for the same award in 2023. This is a prestigious award that is only given to 8 athletes each year across all Summer and Winter Olympic sports and our club is honored to have two of them. Maeve will be receiving support from the COF for an additional year to further her development in High Performance sport.

We are looking forward to a great year ahead and are already planning lots of fun training opportunity and collaborations. This summer we'll be hosting the Alberta World Cup Academy here in town in June, Foothills Nordic in August and the race team will be travelling to Fernie, BC to take part in a camp hosted by their team in August and before we know it the snow will fly and we'll be playing games in the stadium and be flying down Snakes and Ladders in the dark.

*Zach Hill | Head Coach*

## **Health and Safety Committee Report**

For the 2023/24 season, the club continued to pivot its approach to health & safety (H&S) while maintaining a healthy culture of support for members, employees, athletes, coaches, volunteers, and program participants.

Of special significance, a dedicated group of ADC members and our head coach spearheaded a thorough root cause analysis after a near-miss incident during a team time trial in late December. Thankfully, the athlete involved was uninjured, however recognizing the gravity of the situation and its potential for a more serious outcome, the ADC took the initiative to independently investigate. This proactive approach to learning and enhancing safety policies highlights our club's collective dedication to safety at every level of the organization. Head coach Zach Hill, alongside volunteer coach Robyn Thomas and ADC members Veronique Cantin, Bruce Grandstrom, and Kendra von Bremen, demonstrated exceptional diligence and commitment. Their efforts in conducting a detailed investigation and developing comprehensive health and safety policies were exemplary. The club is incredibly fortunate to benefit from the expertise and dedication of such outstanding staff and volunteers, and their invaluable contributions certainly deserve our recognition.

Another significant development to highlight is the club's adoption of an online training module tailored for operators of the new Honda SxS, acquired in late 2023. Developed by the Recreational Off-Highway Vehicle Association, this professional training module comprises a

series of online modules designed to educate operators on the safety features and operational limitations specific to off-highway and utility side-by-side vehicles.

Every volunteer or staff member utilizing our Honda SxS is mandated to complete not only this comprehensive online training but also a hands-on, model-specific orientation conducted by our Operations Manager, Duane. This initiative marks our club's first real venture into leveraging online industry expertise and training programs of this nature, and has proven successful enough that we will continue to explore further opportunities to standardize club H&S training in the future.

Finally, I would like to provide some insight into the future direction of our Health & Safety programs and policies. Given the size and limited resources of our club, the H&S Committee and the Executive Board have engaged in numerous discussions about the future of our programs. While opinions on program specifics and policy implementation have varied, our commitment to developing a sustainable and practical program that prioritizes the well-being of our members, staff, volunteers, and athletes has remained unwavering. With this collective vision, we are currently focusing on the following goals:

- Adoption of Nordiq Canada's pan-Canadian Safe Sport Policy Suite
  - Effective for the 2024/25 season, this is a mandatory policy suite that all Nordic clubs in Canada must adopt to be in good standing with Nordiq Canada going forward.
  - The Safe Sport Policy Suite was rolled out in Ontario last year, but is a new process for BC clubs and will take time and resources to implement.
  - CCBC and Nordiq Canada are offering club support and online learning sessions to assist clubs with implementing the suite.
  - Safe Sport Policies protect athletes, coaches and volunteers, and they ensure compliance, enhance the club's reputation, and foster a positive culture while mitigating liability.
- Ongoing Revisions to RNSC H&S Policy and Programs
  - Collaboration with other Nordic clubs to understand options and efficiencies in implementing H&S programs.
  - Active consultation and collaboration with WorkSafe BC and GO2HR, to build a robust, yet scaled and sustainable approach to ski industry specific H&S.
  - Engagement of independent H&S consultants (when required) to address the need for industry specific expertise and simplify implementation for staff and volunteers.

Understanding and implementing health and safety policies and programs can be challenging for smaller organizations. However, within our club and the surrounding community, we have access to a rich pool of resources. While I don't profess to be an expert in this field, as the chairperson of the Health & Safety Committee and with the full support of the Executive, I am confident that we are moving in the right direction.

*Daryl Ross | Chair of Health & Safety Committee*

### **Thank You Supporting Organizations and Volunteers!**

The ongoing support from numerous organizations and individuals, through both volunteering and funding grants, plays a crucial role in RNSC's success. This year has been no exception, and we are deeply grateful for this steadfast commitment. To everyone who enhances our club, ensures its smooth operation, and helps build our vibrant Nordic community, we extend our heartfelt thanks!

- Canadian Olympic Fund
- Columbia Basin Trust (CBT)
- Columbia Shuswap Regional District
- Cross Country BC (CCBC)
- City of Revelstoke: ReDi Grant Program (CBT)
- Cross Country BC
- Cycle Logic
- Downie Timber Ltd
- Ed's Gas Club
- Emcon Services Inc.
- Grizzly Auto Repair
- Jake-Jay Construction LTD
- Kal Tire
- Ministry of Transportation and Infrastructure BC
- Mt Begbie Brewing
- National Winter Sports Development Association (NWSDA)
- Nordiq Canada

- Okanagan College
- Province of British Columbia (Community Gaming Grants Branch)
- Recreation Sites and Trails BC
- Revelstoke BC Wildfire Service Crews
- Revelstoke Community Forest Corporation
- Revelstoke Credit Union
- Revelstoke Ecole des Glaciers
- Revelstoke Local Food Initiative
- Revy Outdoors
- Save On Foods
- School District 19
- Skookum Bike and Ski Ltd
- Stella-Jones
- Tourism Revelstoke
- Stoke Youth Network

## 2023 Annual General Meeting Minutes

### Revelstoke Nordic Ski Club Annual General Meeting

7:00 PM June 22<sup>nd</sup>, 2023, at RNSC Lodge

**Board Members Present:** Michael Morris (Chair), Betsy Evans, Carolyn Lorrain, Anne Nicholson, Chad Smith, Jen Wild, Sharon Woods

**Staff Members Present:** Bridget Daughney, Andres Suarez

**Regrets:** Ken Gibson, Duane Dukart

**1. Call to order @7:08pm**

**2. Establish Quorum**

Quorum established - 23 RNSC members present.

**3. Welcome and Introductions**

Michael welcomed everyone and introduced the board and staff present. **4. Approval of AGM Agenda**

**MOTION:** *That the agenda be adopted as presented.*

**MOVED:** Catherine Craig **SECONDED:** Robyn Thomas **CARRIED**

**5. Approval of the AGM Minutes from June 9<sup>th</sup>, 2022**

Proposed amendment from member: To change "We have finished our seasons with accruing net since 2019. We also have amazing fundraisers." from page 3 to "We have finished our seasons with accruing net since 2019; 2018/19-\$96,104, 2019/20 -\$ 90,169.81, 2021 - \$178,294.47. We also have amazing fundraisers."

**MOTION:** *That the minutes of the previous AGM, held on June 9th, 2022, be approved as presented and amended.*

**MOVED:** Sarah Newton **SECONDED:** Jeff Wilson **CARRIED**

**6. Approval of the General Meeting Minutes from Dec 7, 2022.**

**MOTION:** *That the minutes of the General Meeting, held on December 7th, 2022, be approved as presented.*

**MOVED:** Sharon Woods **SECONDED:** Lori Milmine **CARRIED**

**7. There is no unfinished business from the last General Meeting that needs to be dealt with.**



## 8. Reports & Questions

### a) Finance (Betsy Evans)

Recognition and thanking of Brendan MacIntosh, as bookkeeper, as an instrumental contributor to the management of the RNSC finances.

Thank you to BDO Canada LLP for their work, and specifically Dominique Williams who is present to answer questions.

Description of the fiscal year end change from March 31st to April 30th and the benefits of having a ski season in one fiscal year.

Explanation of financial statements:

- Budgeted operational annual loss was for \$23,609.90 with actuals coming in at \$24,034. Grants used to be accounted for in our operational budget and this confused the actuals with inflated or deflated numbers. This year we knew we were spending money from a grant received in a previous fiscal year. We are now accounting for grants differently.
- We had the highest membership number ever but only by a few people so not much bonus financially.
- We had a slight increase in trail fees which may be attributable to the day fee increase.
- We spent \$7500 more in fuel cost partly due to price increase but also the longer season.
- We are proudly a Living Wage employer so wages went up.
- We posted a \$68,000 loss in assets. This is due to assets being expensed slowly over their lifetime rather than all at once.

We are budgeting for a deficit again for this upcoming fiscal year. The full projected deficit is larger. The board has approved a smaller deficit budget that includes revenue from the approval of membership fee increases.

Question: Why the increase in wage actuals from the budgeted amount? Answer: This comes from wage increases, the club's donation to the coaches' salary, some wage expansion with grants, and lessons which are not budgeted for but happen as demand and funding appear.

Member Question: Would the club consider an exchange of volunteer time for the cost of membership?

Answer: In the past there has been talk of strengthening the Ambassador program which could use volunteer efforts to bring in more ticket sales through awareness. Taking in consideration of what the cost would be to the club in exchange for all the volunteerism that happens, we have so many who volunteer, we would lose a large revenue. Therefore there has been no uptake in the idea of volunteering for

membership.

Member Question: The \$92,046 deficit is because we are including the asset depreciation?

Answer: Correct.

Member Question: Then it was \$24,000 we spent?

Answer: Correct. Part of this comes from spending a previous year's grant funding intake.

Member question: Should we care that there is capital depreciation?

Answer: Discussion from BDO representative about asset depreciation. Main point: Assets depreciate over their lifetime rather than all at once and that this does not affect the cash perspective.

Member question: Does asset depreciation affect RNSC asset insurance?

Answer: Unsure. To be discovered.

Betsy: We have also now put aside funding in allocated reserves which helps for future purchases as well as for acquiring grant funding as the funds are allocated. This year is difficult to compare year on year but in future years it should be easier to compare operational budgets.

Michael: As President he has felt comfortable with where the club has been at financially and believes there is a lot of oversight in place on the RNSN financials. Betsy is appreciative of all the members' questions and believes the board should be knowledgeable enough to be able to answer member's financial inquiries or be able to find the answers for them.

Member question: What is the membership increase fees and what revenue would these increases bring in?

Answer: \$20 per adult, \$15 per family, no youth increase. The estimate, using a conservative 10% decrease in this year's membership, is a further \$18,020 in revenue from adult membership and \$1825 from family.

**MOTION: *That the financial statements be accepted as presented.***

**MOVED:** Betsy Evans      **SECONDED:** Rob Serrouya      **CARRIED**

b) President (Michael Morris)

c) Executive Director (Bridget Daughney)

Recognized the contribution of volunteers and local business to our club and the enormous impact it has and the community it builds. Pointed out the donor and sponsor page in the Annual Report.

Appreciation of the amazing community at the RNSC.

Mention that work is currently being done to update our policy manual, strategic

plan and other documents, and that members should continue to look to the website for these updates.

- d) Lodge Manager (Paula Martens)
- e) Operations (Duane Dukart & Ken Gibson)
- f) Coach (Zach Hill)
- g) Athlete Development (Chad Smith)
- h) Membership (Carolyn Lorrain)
- i) Health and Safety (Bridget Daughney)

That the Pandemic Committee was changed into a Health and Safety Committee with a larger scope and that it is continuing to move the work on written club procedures forward.

j) Questions for Directors/Staff

Member question: In the President's report there was a comment about land, could you please expand?

Answer: Within the next years we will lose 15% of our forest cover. It is not that we are opposed to forestry – it has benefited the club and the trails were built on the old forestry trails. Looking forward it would be prudent to have a forestry plan for the 400 hectares of this recreational area over a larger span of 100 years rather than only 2 years due to the recreational use. Our area has seen a gigantic increase of ski touring, mountain bike trails, climbing at the bluffs - all that was not here 20 years ago. I believe we are underserved by the provincial government and I hope that the board works to create this future plan with the interest of the club at the core.

**MOTION:** *That reports be accepted as presented with the financial statement update.*

**MOVED:** Lori Milmine      **SECONDED:** Sharon Woods      **CARRIED**

**Break**

**9. Election of Directors**

Michael: Thanking Carolyn for her 2 year term of volunteer service on the board with a gift of local artist Nancy Geismar pottery.

Historically, each director was in charge of a "job" eg. bunnies, finances etc. With the lodge creation the club grew and took on staff so the board roles changed but are still important. Currently, we have some specific board director titles but there is diversity in new roles that can be created as needed by the board.

Carolyn: We have two board directors stepping down, Michael Morris and Betsy Evans. Highlights of contributions:

For Michael: 10 year board participation, brought needed different viewpoints to board discussions, a wealth of historical and natural information, strove to understand the workings of the club to serve it better, and is a strong participant in the club.

For Betsy: Took role of Treasurer seriously and worked to bring her knowledge and the board's up through research and colleague consultation; brought knowledge and experience to committee work, volunteered at events, and is an avid skier of our trails.

Applause for board members from the audience.

Nominations Committee Chair - Sharon Woods:

Currently on our board Ken Gibson, Chad Smith, Jennifer Wild and myself, Sharon Woods, will continue forward into her second term of office.

As previously noted Michael Morris and Betsy Evans have completed their terms and will be stepping down.

We have 6 spots open to be filled on our board. Carolyn Lorrain will be standing for re-election and Anne Nicholson, who joined our board part way through the season, will be standing for election.

Further nominees who have come forward for election are: Mary Clayton, Patrick McMechan, Rob Serrouya, and Angus Woodman.

Sharon asked for other nominations from the floor.

None came forward.

Member questions: That currently there are enough nominations to fill the board openings?

Answer: Yes, that if we have further nominations we will go forward for an election but that any member has the right, and encouragement, to put their name forward for nomination if they would like to.

Sharon asked a second time for any nominations from the floor.

None came forward.

Sharon asked a third and final time for any nominations from the floor.  
None came forward.

The nominees have been elected by acclamation.

Carolyn Lorrain, Anne Nicholson, Mary Clayton, Patrick McMechan, Rob Serrouya, and Angus Woodman have been elected to the RNSC 2023-24 board of directors.

Member question: Does a nominee have to be present at the AGM?

Answer: Agreement that physical presence at the AGM is not necessary if the nomination is put forth by the Nominations Committee and they have signed the director's Consent for Directorship form. If a person is putting forth their name for nomination at the AGM outside of the Nominations Committee then they must be present.

## **10. New Business**

### **a) Finance (Betsy Evans)**

The increase in membership fees has been baked into the projected budget. Without the increases there will need to be decisions around cuts to operating costs. Day fee increases have also been included in the board approved budget but these do not need to be approved by the membership, only by the board which has done so.

Member Question: Are the RNSC fees in line with other clubs?

Answer: CCBC has begun collecting information on club fees for comparison measures but currently we go website to website for fee research. Our research shows us that yes, we are in line with our peers - under some, and over some.

Member comment: It is difficult to compare to other clubs as we do not pay grooming wages and others do.

Recognition that the RNSC membership fees have not increased since 2014, and decreased with the introduction of earlybird fees.

Recognition that the introduced earlybird fee structure has been a huge success for the RNSC.

Expression of gratitude to the board for not raising fees last year in the fall even though it had the membership's approval to do so if thought necessary due to the inflation of costs.

Expression that consideration of fee increases need to include the possibility of losing members due to the increase. This was seen with the backcountry/snowshoe fee increase.

Reminder that our membership year was changed with the new bylaws in December to match Nordic Canada's starting on July 1st. This means the decision at this AGM will be implemented shortly.

Expression that as a non-profit we can raise our rates this year and then decrease them next season if the membership wants.

Member question: The increase in rates is due to cost increases and the new position of assistant for the Operations Manager?

Answer: Correct.

Reading of proposed motion.

This season the RNSC came very close to its projected deficit. Next season we are projecting a larger loss. Our day fees are unreliable as they depend a lot on weather - El Nino is coming next year.

Member question: You said you looked at three levels of increases, were they all in relation to membership increase?

Answer: Yes. We looked at the revenue different amounts would bring in for membership fees and day fees.

**MOTION: *A motion to adopt a fee increase to annual memberships fees as follows: \$20 for each of the individual earlybird and regular memberships; and \$25 for each of the family earlybird and regular memberships.***

**MOVED:** Betsy Evans      **SECONDED:** Lori Milmine **CARRIED**

#### **11. Membership Draw**

Jen Wild and Michael Morris drew Rosemary Granstrom to receive the free 1 hour ski lesson for two.

#### **12. Adjournment @ 8:46pm**

**MOVED:** Sarah Newton      **SECONDED:** Robyn Thomas      **CARRIED**