



Revelstoke Nordic Ski Club

2265 Hwy 23 South, P.O. Box 1618, Revelstoke, BC, V0E 2S0 Ph: 250-814-4264
email: info@revelstokenordic.org www.revelstokenordic.org

Job Posting – Caretaker

Summary

The Revelstoke Nordic Ski Club (RNSC) is seeking a dynamic and energetic individual to fill the role of Caretaker. The Caretaker is a live-in position and the successful candidate will occupy the one-bedroom suite at the lodge and perform some custodial duties in the evening as required.

The Caretaker is also a member of our Ticket Office team and will help offer a welcoming presence to members and guests, Saturdays and Sundays 8:30am- 4:30pm. The ticket office deals with phone, web, and in-person customer service while selling tickets and providing rental equipment.

Required Skills and Experience

- Great customer service: welcoming, good interpersonal skills and helpful
- Self-motivated, highly organized, and adept at prioritizing competing demands
- Able to work independently and a quick study
- Proficient computer skills, including online merchant programs, excel spreadsheets, and website updates
- Able to work credit card/debit machines and handle cash
- Able to reconcile daily cash-outs
- Competent cleaning skills
- Be respectful of a family-friendly environment
- Willing to adopt and adapt to COVID-19 protocols as required

Preferred Skills and Experience

- Experience with Nordic skiing facility operations, including the RNSC
- Previous experience in retail
- Proficiency with Zone4.ca and sport-specific file management technologies
- The ability to speak French
- A good tenancy record

Salary and Conditions

The Caretaker is an hourly position, \$19/hour, beginning in December 2020 and continuing until April 2021. The position is for a minimum of 8 hours each Saturday and Sunday (8:30-4:30), with 4-8 hours of custodial work spread over the week. There may be opportunity for more work over the holidays/busy times and potentially some evenings. This part-time position is seasonal, and the Caretaker will receive a complimentary seasonal membership to RNSC.

The Caretaker position is tied to the rental of the suite at \$1000/month, and the suite may be shared with a partner. This rental includes heat, water, internet (satellite, not Telus), washer/dryer, and electricity. The suite can be partially furnished if desired. The



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Caretaker may live year-round at the lodge as long as they continue to be employed seasonally by RNSC. There are no pets allowed.

Applications

Interested candidates should submit a resume, references, and a cover letter to info@revelstokenordic.org (attention: RNSC Hiring Committee) by October 24th, 2020. All applicants will be contacted, but only shortlisted candidates will be given an interview.